



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

BOARD OF EDUCATION REGULAR MEETING A G E N D A July 21, 2009

District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

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BOARD OF EDUCATION • Dan Bartholomew, Dustin Burns, Allen Carlisle, Dianne El-Hajj, Barbara Ryan
DISTRICT SUPERINTENDENT • Patrick Shaw, Ed.D.

9625 Cuyamaca Street • Santee, California 92071-2674 • (619) 258-2300 • www.santeesd.net

Superintendent	Page #
1.1. <u>Approval of Minutes</u> It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	12
1.2. <u>Approval to Cancel August 4, 2009 Regularly Scheduled Meeting of the Board of Education</u> It is recommended that the Board of Education approve the cancelation of the August 4, 2009 regularly scheduled meeting of the Board of Education.	17
Business Services	
2.1. <u>Approval/Ratification of Expenditure Warrants</u> It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of June 2009.	18
2.2. <u>Approval/Ratification of Purchase Orders</u> It is recommended that the Board of Education approve and ratify purchase orders #081777 through #081889 as presented in the item.	20
2.3. <u>Acceptance of Donations</u> It is recommended that the Board of Education accept donations listed in the item in the amount of \$1,124.60.	27
2.4. <u>Approval/Ratification of Revolving Cash Report</u> It is recommended that the Board of Education approve/ratify revolving cash check as listed in the item.	28
2.5. <u>Adoption of Resolution #0910-02 for Transfer Between the General Fund and All Other Funds</u> It is recommended that the Board of Education adopt Resolution #0910-02, "Resolution to Establish Temporary Interfund Transfers of Special or Restricted Fund Moneys" (Due To/Due From), as required for the 2008-09 year-end closing process and 2009-10 fiscal year.	30
2.6. <u>Acceptance and Filing of the Costs of Issuance Statement for the 2009 General Obligation Bond Anticipation Notes of the Santee School District</u> It is recommended that the Board of Education received, accept and file the Statement of Costs of Issuance for the 2009 General Obligation Bond Anticipation Notes of the Santee School District.	33
2.7. <u>Adoption of Resolution #0910-04 Authorizing the San Diego County Auditor and Treasurer to Establish a Restricted Fund to be Known as the General Obligation Bond Anticipation Notes Fund</u> It is recommended that the Board of Education adopt Resolution #0910-04 to establish a restricted fund for the purpose of depositing proceeds from the General Obligation Bond Anticipation Notes of the Santee School District.	35
Educational Services	
3.1. <u>Approval of 2009-14 Agreements with Chapman University</u> It is recommended that the Board of Education approve the proposed agreements with Chapman University for educational fieldwork.	37

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Human Resources	
4.1. <u>Personnel, Regular</u>	63
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.	
E. DISCUSSION AND/OR ACTION ITEMS	66
<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
Superintendent	
1.1. <u>Approval of Professional Leadership Team Agreement to Take Two Percent (2%) Roll Back and Two (2) Furlough Days for the 2009-2010 School Year</u>	67
It is recommended that the Board of Education approve the Professional Leadership Team Agreement to take a two percent (2%) roll back and two furlough days for 2009-10 school year.	
1.2. <u>Junior High Building Dedications for Carlton Hills, Carlton Oaks, and Rio Seco Schools</u>	69
It is recommended that the Board of Education discuss and provide direction for dedications and plaques for the new 10-classroom buildings at Carlton Hills, Carlton Oaks, and Rio Seco Schools.	
Business Services	
2.1. <u>State Budget Update</u>	70
This is an informational item only. No action is requested.	
Capital Improvements/Modernization	
3.1. <u>Facilities Committee Report</u>	71
It is recommended that the Board of Education review the annual Facilities Committee Report. Action taken is at the discretion of the Board.	
3.2. <u>Approval/Ratification of Lease-Leaseback Contract Amendments #10 and #12 (Hill Creek, Chet F. Harritt, Prospect Avenue) – Changes to Schedule and Scope</u>	89
It is recommended that the Board of Education discuss and review projects and schedules for Phase II modernization projects, review the cost impacts of extended construction schedules, and ratify the Memorandums of Understanding and Amendments 10 and 12 of the Lease-Leaseback contract. The Board may opt to discuss future project phases. Action is at the discretion of the Board.	
3.3. <u>Discussion of Chet F. Harritt Ball Field Project Options and Cost Impacts</u>	91
It is recommended that the Board of Education discuss Chet F. Harritt Ball Field project options and alternatives. Action is at the discretion of the Board.	
Human Resources	
4.1. <u>Ratification of the Tentative Agreement for the Employer-Employee Collective Bargaining Agreement between Santee School District and the Santee Teachers Association</u>	92
It is recommended that the Board of Education ratify the tentative agreement.	

4.2.	<u>Approval of the Revised 2009-2010 District School Calendar</u>	94
	It is recommended that the Board approve the revised 2009-2010 school calendar.	
4.3.	<u>Approval to Increase Work Hours for Identified Classified Position</u>	96
	It is recommended that the Board of Education approve the increase in work hours for identified classified position.	
Educational Services		
5.1.	<u>Character Education Committee Report</u>	97
	The Character Education Committee Report is provided as information for the Board. Action is at the discretion of the Board.	
5.2.	<u>Special Education Strategic Action Plan Progress Report</u>	98
	The Special Education Action Plan Progress Report is provided as information for the Board. Action is at the discretion of the Board.	
5.3.	<u>Approval of Memorandum of Understanding with Big Smiles Dental Program</u>	99
	It is recommended that the Board of Education approve the Memorandum of Understanding with Big Smiles.	
5.4.	<u>Adoption of Resolution #0910-03, a Resolution of Support for Enforcing California State Health and Safety Code Section 11014.5 Defining Drug Paraphernalia and Section 11364.7 Prohibiting the Sale of Drug Paraphernalia</u>	101
	It is recommended that the Board of Education adopt Resolution #0910-03 in support of enforcing California State Health and Safety Code Sections 11014.5 and 11364.7	
F.	BOARD POLICIES AND BYLAWS	104
1.1.	<u>First Reading: Revised Board Policy 5131.2, Possession of Cellular Phones and Other Personal Electronic Signaling Devices</u>	105
	Revised Board Policy 5131.2, Possession of Cellular Phones and Other Personal Signaling Devices, is presented to the Board for a first reading.	
G.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	108
H.	CLOSED SESSION	108
1.	Public Employee Performance Evaluation (Govt. Code § 54957) (Superintendent)	
I.	RECONVENE TO PUBLIC SESSION	108
J.	ADJOURNMENT	108

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

The next regular meeting of the Board of Education is scheduled for August 18, 2009, at 7:00 p.m. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

El-Hajj
 Burns
 Ryan
 Carlisle
 Bartholomew

Opening Procedures Item A.

OPEN SESSION 7:00 p.m.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the July 21, 2009 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Dr. Patrick Shaw
July 21, 2009

The following item is presented for Board information:

1.1. Schedule of Upcoming Events

Agenda Item B.1.

Schedule of Events

<i>Date</i>	<i>Event</i>
August 4	Regularly Scheduled Board Meeting Cancelled Special Board Meeting Time TBD
August 10	Principals return for the 2009-10 school year.
August 11	School Secretaries return for the 2009-10 school year.
August 12	Vice Principals return for the 2009-10 school year.
August 13	Professional Leadership Team Meeting 9:00 a.m. @ ERC
August 18	Board Meeting 7:00 p.m.
August 26	School Offices open to the public.
August 31	Teachers return. Welcome Back Event 7:45 a.m. Trolley Center
September 1	Board Meeting 7:00 p.m.
September 7	Labor Day Observance (District Closed)
September 8	First day of school for students for the 2009-10 school year.

Reports and Presentations Item B.2.

Spotlight: Julie Norenberg, District Library
Media Clerk II

Prepared by Emily Andrade
July 21, 2009

BACKGROUND:

Tonight the Board of Education, would like to recognize Julie Norenberg for her dedication and commitment to the children and families of Santee. Julie has worked for the Santee School District for 32 years.

Throughout her time in the Santee School District she has served our students as an instructional assistant, Library Media Clerk I and for the last 18 years as a Library Media Clerk II at the District Library.

In this capacity she has been responsible for the purchase and distribution of all textbooks, library books, audio visual materials and literature kits. Julie has approached every task with enthusiasm and has demonstrated a commitment to select materials of the highest possible quality and appeal to all students and staff. Julie's dedication to students and her "whatever it takes" attitude have earned her the respect and admiration of all who have the gratification of working with her.

It is our pleasure to honor Julie Norenberg this evening. She has truly enriched the lives of the children of the Santee School District.

Agenda Item B.2.

Reports and Presentations Item B.3.
Prepared by Karl Christensen
July 21, 2009

Spotlight: Bob Ward, Child Nutrition Services
Warehouse/Delivery Worker

BACKGROUND:

Bob Ward has been a “quiet giant” in the Santee School District Child Nutrition Department for 37 years. He began his Child Nutrition career in 1972 as the Food Service Custodian and became the Cafeteria Warehouse Worker in 1975. From 1980 until the present he has been one of the Food Service Delivery Drivers delivering school lunches to schools early each morning. Bob has been an integral part of the Child Nutrition Services Department.

Tonight we would like to recognize Bob for his devoted service to the students in the Santee school District.

Agenda Item B.3.

PUBLIC COMMUNICATION Item C.

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are tape recorded.

Agenda Item C.

CONSENT ITEMS Item D.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1. Approval of Minutes
Prepared by Dr. Patrick Shaw
July 21, 2009

BACKGROUND:

Presented for Board approval –

- July 7, 2009, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:		Second:		Vote:		Item D.1.1.
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**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

July 7, 2009
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:00 p.m. and read the District Mission Statement.

Members present:

Dianne ElHajj, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Allen Carlisle, Member
Dan Bartholomew, Member

Administration present:

Dr. Patrick Shaw, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Director, Human Resources
Linda Vail, Executive Assistant and Recording Secretary

2. President El-Hajj invited Dr. John Slatinski, an audience member, to lead the members, staff and audience in the Pledge of Allegiance.

3. Approval of Agenda

It was moved and seconded to approve the agenda.

Motion: Ryan Second: Carlisle Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Video Presentation

Dr. Pat Shaw presented the video "Did you know?" and stated that no matter how challenging the budget issues may be, our challenge is to continue to move the education of students forward. Globally, education is changing. The question we need to ask is, "Are we preparing our children for the 21st century?" Students will continue to need the basics of reading and communication skills but will also need to know how to apply the knowledge. Using Project Based Learning is one vehicle to do this. The BIE training for teachers is another step. This is the direction we need to continue to go even though we are facing challenges.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda.

Allison Maiar, a probationary teacher, thanked the Board for not laying off the probationary teachers. She said she was so excited about the coming year and working with the team.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President El-Hajj invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Acceptance of Donations**
- 2.3. **Approval/Ratification of Revolving Cash Report**
- 2.4. **Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement**

- 2.5. **Approval of Agreement with Chapman University**
- 3.1. **Approval/Ratification of Final Contract Amount for Rio Seco School and Carlton Oaks School Modernization Projects**
- 3.2. **Authorization to Final Notice of Completion Documents for 10-Classroom Addition Projects at Carlton Hills, Carlton Oaks, and Rio Seco Schools**
- 3.3. **Approval of Hazardous Waste Disposal Services with North State Environmental**
- 4.1. **Approval of Agreement Between the Grossmont Union High School District Adult School and the Santee School District**
- 4.2. **(Pulled for separate consideration.)**
- 5.1. **Personnel, Regular**
- 5.2. **Approval to Renew Annual Agreement with Attorney Firm Fagen, Friedman & Fulfrost**
- 5.3. **Approval to Renew Annual Invoice / Agreement with Aesop Automated Sub Calling System**
- 5.4. **Approval of Credential Waiver**
- 5.5. **(Pulled for separate consideration.)**
- 5.6. **Adoption of Resolution No. 0910-01, Layoff of Identified Classified Position**

It was moved and seconded to approve Consent Items with the exception of D.4.2. and D.5.5.

Motion: Burns Second: Bartholomew Vote: 5-0

4.2. Approval of Agreement with San Diego County Office of Education for Science Outreach Program (Pulled by Member Burns for separate consideration.) Member Burns said he would abstain from voting on this item because the contract is with his employer. Member Carlisle moved to approve the Science Outreach Program Field Trip Agreement with San Diego County Office of Education.

Motion: Ryan Second: Carlisle Vote: 4-0 (Burns, abstain)

5.5. Approval to Increase the Work Year for the Coordinator of the Out-of-School Time Program Position (Pulled by Member Burns for separate consideration.) Member Burns wanted to say publicly that this position is self-funded and the funds generated from the students attending for 12 months will pay for the increase in the work year. Member Burns moved to approve an increase in work year for the Coordinator of Out-Of-School Time Programs position, effective July 1, 2009.

Motion: Burns Second: Bartholomew Vote: 5-0

E. DISCUSSION AND/OR ACTION ITEMS

President El-Hajj invited comments from the public on any item listed under Discussion and/or Action. There were no comments.

1.1. Suspension of OPEB Funding Plan

Karl Christensen brought this item to the Board with a revised 3-year fiscal impact. The recommendation is to suspend the funding plan for 3 years and administration will return at the end of that time with a revised plan, reinstating the plan if the fiscal condition is improved. Member Ryan moved to suspend funding of the GASB 45 OPEB liability until fiscal conditions improve.

Motion: Ryan Second: Burns Vote: 5-0

2.1. Update on Summer Infrastructure Projects

Karl Christensen reported that on July 9th the District will receive \$11M in Bond Anticipation Notes (BAN) proceeds. The current cash flow shows \$5M to be used for Phase I payments, \$2M for Phase II projects started prior to suspension of the work, and \$500,000 listed for the water assessment, which has been lowered from \$1M. The \$3M remaining will be used to pay for the infrastructure projects at PRIDE Academy and Chet F. Harritt. Chet F. Harritt is scheduled as the second priority for infrastructure, with direction to return if there is concern about keeping the City grant for the ball fields.

Mr. Christensen said he and Dr. Shaw met with the City Manager to determine what the City would require to be completed to show adequate and acceptable progress toward the field completion. Lights erected on dirt fields would not satisfy the conditions. A verbal agreement was made to complete one field that would be usable and functional for the league. To do this within the dollars we have, a line item was added into the budget to be able

to go forward with the project. Administration believes we can get close to \$500,000 to fund the project including the use of the grant funds. The City would accept one field at this time but the District must stay within the costs presented. Mr. Christensen said administration recommends moving forward with Chet F. Harritt infrastructure and one ball field and sought direction from the Board.

Member Carlisle asked if the plan included the PRIDE Academy and Chet F. Harritt infrastructures as well as the ball field. Mr. Christensen said yes, the plan included the infrastructure at both schools and one ball field. Member Burns asked if there is a huge cost difference to build one ball field now and return at a later date to complete the additional two fields, in two phases. Christina Becker said it is the best scenario to do as much as possible while the construction team is moved on site. Completing the fields in two phases will cost more.

President El-Hajj asked when the DSA approval for the lights is expected. Christina Becker believes the permits should be complete in the next 30-45 days. Mr. Christensen said the plan would be to start the field in the fall and it should be completed in about 60 days.

Member Burns moved to approve administration's recommendation to move forward with infrastructure at Chet F. Harritt and the completion of one ball field. The Board requested administration to return within the next two weeks with an analysis of the difference in costs for completing the ball fields in one versus two phases.

Motion: Burns Second: Ryan Vote: 5-0

2.2. Appointment of Independent Citizens' Oversight Committee Membership

Karl Christensen presented an application to the ICOC from Mr. Jorge Merino. Mr. Merino could serve in the capacity of school finance. The taxpayer association has been contacted and is working to find someone who can serve on the committee. There is also an interested business member but the application has not been received. Member Bartholomew said we need to keep attempting to get a taxpayer association representative rather than just a member of the taxpayers association to keep it as a legitimate oversight. Board members agreed with Member Bartholomew.

Member Ryan said Dr. Shaw will be meeting the Chamber Board of Directors soon and maybe someone from the Chamber could be recruited. Member Burns moved to appoint Mr. Merino as a member of the ICOC.

Motion: Burns Second: Bartholomew Vote: 5-0

F. BOARD COMMUNICATION

Member Ryan said based on the action on the ball field, there should be communication with the league soon. Member Ryan also requested the superintendent bring an update to the Board on the Santee School property.

Member Burns asked what is being provided in the Little Padres grant funded upgrade to the field at Rio Seco. He believes the City should be asking the District, instead of telling the District, what is being done because they believe it is the District's responsibility to maintain whatever is added the fields. He would like to know if the District will be held responsible if the City is adding things to the fields. If so, then the District should be part of the plan.

Dr. Shaw reported the City, through the Little Padres grant is bringing in new turf and irrigation on the field. Christina Becker said there was a joint application for the Little Padres grant, turf field, palm trees and a new DSA approved scoreboard. City staff collaborated with District administration on this project.

Member Burns is also concerned to learn that the City is planning to put in a restaurant in Town Center Park that will serve beer and wine. The common parking lot is attached to the Rio Seco.

Dr. Shaw said he spoke with the City Manager about the sports center. The City Council approved the sports center more than 1½ years ago and the City Manager was very surprised we were asking about it now. The City believed the District was very aware of this. Beer and wine is currently permitted at all city parks except Mast Park, which is by permit only.

The City Manager shared that attendees will have to pay to enter into the sports complex and the area will be fenced off with only one entrance and exit. The City Council set a 4:30 p.m. time to begin serving alcohol. Mr. Till assured administration there would be no problems. Member Burns asked if alcohol would be allowed outside the restaurant. Dr. Shaw has a call into the City Manager and is waiting to hear back about several questions. There is a Sports Plex complex in Poway and Dr. Shaw will pay a visit this weekend to see how it fits into the community and report back to the Board.

Member Bartholomew said the portability of the alcohol and the time it begins being served are his concern.

Member Ryan asked what the law requires for distance between a school campus and a place that sells alcohol. Administration was not certain but will collect the information and provide it to the Board.

Member Burns would like the sports center to not serve alcohol when there is an evening event at the school or until Project SAFE children leave at the end of the day. Member Ryan asked if the District will receive a notification that they are applying to sell alcohol and if the District will have the opportunity to respond. Dr. Shaw will continue to investigate to get the questions answered, and will keep the Board informed.

Dr. Shaw also discussed the City's Arbor Day plans. Previously, plans were in the works to plant trees at Rio Seco. This plan was deferred due to the modernization project occurring at that time. They would like to move forward to plant trees around Rio Seco. The City will provide and plant the trees. The District's commitment once the trees are planted is to care for and maintain the trees. Dr. Shaw wants to assure that both parties are benefitting from this project. The SanTree Fest will be held on the last Friday in April but the City may wish to plant the trees at Rio Seco this fall.

President El-Hajj suggested cancelling the regularly scheduled meeting on August 4, 2009. She said that date could be used to schedule team building with the new Superintendent. Another special meeting should be scheduled by September for an Executive Council team building session. Board members did not want to wait too long.

G. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)**
2. **Conference with Labor Negotiator (Govt. Code § 54956.8)**

Purpose: Negotiations

Agency Negotiator: Minnie Malin, Director of Human Resources

Employee Organizations: Santee Administrators Association

Santee Teachers Association

California School Employees Association

The Board entered closed session at 8:04 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 8:45 p.m. No action was reported.

K. ADJOURNMENT

The July 7, 2009 regular meeting adjourned at 8:45 p.m.

Barbara Ryan, Clerk

Dr. Patrick Shaw, Secretary

Consent Item D.1.2.

Approval to Cancel August 4, 2009 Regularly
Scheduled Meeting of the Board of Education

Prepared by Dr. Patrick Shaw
July 21, 2009

BACKGROUND:

The regular meetings of the Board of Education are scheduled for the first and third Tuesdays of each month.

Administration does not believe the cancellation of the meeting will have a negative impact on District operations and rescheduling of the meeting will be unnecessary. The cancellation of this meeting would be properly noticed at the standard locations and on the District web site.

If any urgent items arise that must be considered prior to the next meeting on August 18, 2009, Administration will notify the Board President for consideration to schedule a special meeting.

RECOMMENDATION:

Administration recommends cancellation of the August 4, 2009 regularly scheduled Board of Education meeting. It is determined at this time that it will be unnecessary to reschedule the meeting.

FISCAL IMPACT:

There is no fiscal impact to the item.

Motion:		Second:		Vote:		Agenda Item D.1.2.
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Consent Item D.2.1. Approval/Ratification of Expenditure Warrants
 Prepared by Karl Christensen
 July 21, 2009

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of June 2009:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	12-648434 TO 12-656993	\$547,423.59
09 00	N/A	\$0.00
12 06	12-648531 TO 12-652019	\$942.53
13 00	12-642886 TO 12-656998	\$78,222.13
14 00	N/A	\$0.00
21 09	N/A	\$0.00
21 39	12-647110 TO 12-656999	\$996,874.06
25 18	12-648535 TO 12-657000	\$7,750.58
25 38	N/A	\$0.00
30 00	12-648536 TO 12-657001	\$22,762.09
		\$1,653,974.98

Student Body Warrants issued for the period of June 2009:

\$89,690.02

Payroll Warrant numbers beginning 10-642185 through 10-642985 and 10-739975 through 10-740142, and 10-747534:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$3,022,955.88
06 00	\$1,105,822.73
12 06	\$23,089.96
13 00	\$71,467.30
25-18	\$1,978.59
63 00	\$134,618.83
\$4,359,933.29	

RECOMMENDATION:

Administration recommends that the Board of Education approve the expenditure warrants for the month of June 2009 as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$6,103,598.29 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

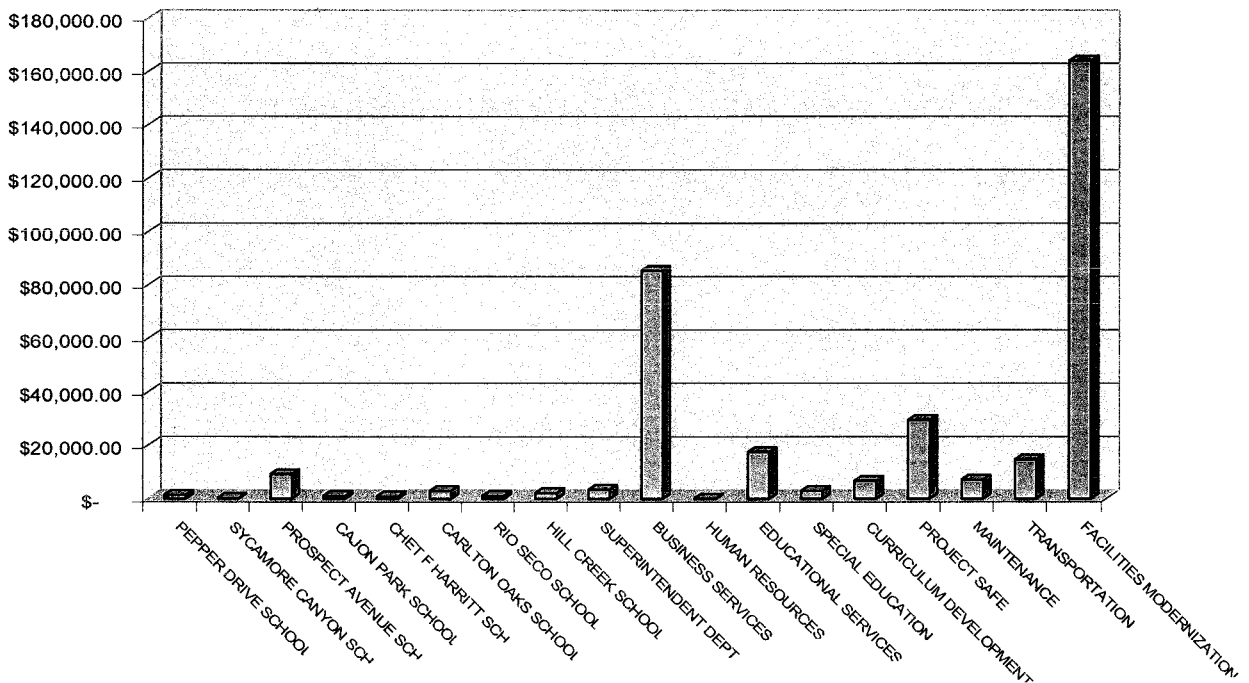
This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.1.
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BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification.

**PURCHASE ORDER REPORT
 June 2009**



*Business Services purchase orders include payment to Chevron Energy Solutions Co in the amount of \$57,806.00.
 Facilities Modernization purchase orders include payments to Department of General Services for Plan Check fees in the cumulative amount of \$98,580.00.*

RECOMMENDATION:

Administration recommends approval of purchase orders #081777 through #081889 issued June 1, 2009 through June 31, 2009.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of \$350,596.28 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.2.
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LOCATION LIST 2009-10

- 01 Santee School
- 02 Pepper Drive School
- 03 Carlton Hills School
- 04 Sycamore Canyon School
- 05 Prospect Avenue School
- 06 Cajon Park School
- 07 Chet F. Harritt School
- 08 Carlton Oaks School
- 09 Rio Seco School
- 10 Hill Creek School
- 11 Cajon Park Annex
- 12 Prospect Avenue Annex
- 26 Cajon Park Junior High
- 60 Board of Education
- 62 Superintendent
- 64 Business Services
- 65 Personnel
- 66 Educational Services
- 67 Special Education, Centralized
- 68 Special Projects, Centralized
- 69 Professional Development
- 70 Student Support Services
- 71 Library Media Services
- 72 Project SAFE
- 73 Technology
- 74 Operations
- 75 Maintenance

- 76 Transportation
- 78 Warehouse
- 90 Central Kitchen
- 92 Publications
- 97 District Wide
- 100 Summer School
- 108 Carlton Oaks Summer School
- 110 Hill Creek Summer School

Fund Numbers

- 03 00 General - Unrestricted
- 06 00 General - Restricted
- 12 06 Child Development Fund
- 13 00 Cafeteria Fund
- 14 00 Deferred Maintenance Fund
- 17 42 Special Reserve - Other Than Cap/Out
- 21 09 Other Building Fund
- 21 10 Building Fund
- 25 18 Capital Facilities Account Fund
- 25 24 Capital Projects Fund
- 25 38 Capital Facilities Redevelopment
- 30 00 State School Building Fund
(Modernization) and Lease/Purchase
- 40 00 Special Reserve Fund -
Capital Projects
- 53 26 Tax Override Fund - SSBF
- 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

**PURCHASE ORDER EXCEEDED BY 10%
FROM 6/01/09 THROUGH 6/30/09**

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
080132	7/16/2008	03-00	STATE OF CA-DEPT OF JUSTICE FINGERPRINTING SERVICES	065 001	ORIGINAL AMOUNT OF ANNUAL INCREASED ANNUAL AMOUNT	\$3,000.00 +\$1,300.00 NEW TOTAL \$4,300.00
081269	1/28/2009	03-00	EAST COUNTY FAMILY YMCA FT ADMISSIONS - DECK FEE	006	ORIGINAL AMOUNT OF PO OVER 10%	\$294.00 +\$106.00 NEW TOTAL \$400.00
081305	2/6/2006	06-00	NINYO & MOORE UNDERGROUND STORAGE TANK REMOVAL/OVERAGE APPR'D 2/3/09 BY BOARD ITEM	075	ORIGINAL AMOUNT OF PO OVER 10%	\$59,718.00 +\$7,439.95 NEW TOTAL \$67,157.95
081579	4/6/2009	03-00	SCHOOL SPECIALTY, INC ADDED MORE CHAIRS TO ORDER	009	ORIGINAL AMOUNT OF PO OVER 10%	\$1,591.62 +\$188.39 NEW TOTAL \$1,780.01
081648	5/5/2009	03-00	EAST COUNTY FAMILY YMCA FT ADMISSIONS - DECK FEE	009	ORIGINAL AMOUNT OF PO OVER 10%	\$309.00 +\$106.00 NEW TOTAL \$415.00
081702	5/8/2009	25-18	EAST COUNTY FAMILY YMCA FT ADMISSIONS - DECK FEE	009	ORIGINAL AMOUNT OF PO OVER 10%	\$375.00 +\$67.00 NEW TOTAL \$442.00
081734	5/20/2009	03-00	SCHOOL SPECIALTY, INC. INCREASE IN PRICE	008	ORIGINAL AMOUNT OF PO OVER 10%	\$22.14 +\$9.35 NEW TOTAL \$31.49

081837	6/15/2009	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	481.04	002	PEPPER DRIVE SCHOOL
					TOTAL \$	1,374.63		PEPPER DRIVE SCHOOL
081878	6/29/2009	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	200.00	004	SYCAMORE CANYON SCH
081806	6/10/2009	3	TEACHER DIRECT	CLASSROOM MATERIALS	\$	158.21	004	SYCAMORE CANYON SCH
					TOTAL \$	358.21		SYCAMORE CANYON SCH
081866	6/24/2009	3	EAST COUNTY FAMILY YMCA	ADMISSIONS	\$	334.00	005	PROSPECT AVENUE SCH
081849	6/18/2009	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	1,186.93	005	PROSPECT AVENUE SCH
081836	6/15/2009	6	TECH4LEARNING	EDUCATIONAL SOFTWARE	\$	4,067.25	005	PROSPECT AVENUE SCH
081798	6/8/2009	6	RM EDUCATIONAL SOFTWARE, INC.	COMPUTER SOFTWARE	\$	3,597.61	005	PROSPECT AVENUE SCH
					TOTAL \$	9,185.79		PROSPECT AVENUE SCH
081811	6/10/2009	3	AVID CENTER	REGISTRATION FEES	\$	670.00	006	CAJON PARK SCHOOL
081788	6/3/2009	3	TROXELL COMMUNICATIONS INC	CLASSROOM MATERIALS	\$	540.49	006	CAJON PARK SCHOOL
					TOTAL \$	1,210.49		CAJON PARK SCHOOL
081816	6/11/2009	3	ENTERTAINMENT PUBLICATIONS INC	FUNDRAISER - CFH	\$	781.80	007	CHET F HARRITT SCH
081791	6/4/2009	3	CHET F HARRITT PTA	PTA REIMBURSEMENT - CFH	\$	55.50	007	CHET F HARRITT SCH
					TOTAL \$	837.30		CHET F HARRITT SCH
081842	6/15/2009	3	NEW CHILDREN'S MUSEUM	ADMISSIONS	\$	370.00	008	CARLTON OAKS SCHOOL
081809	6/10/2009	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	1,880.02	008	CARLTON OAKS SCHOOL
081786	6/3/2009	3	MAD SCIENCE OF SAN DIEGO	ADMISSIONS	\$	712.50	008	CARLTON OAKS SCHOOL
					TOTAL \$	2,962.52		CARLTON OAKS SCHOOL
081835	6/15/2009	3	EAST COUNTY FAMILY YMCA	ADMISSIONS	\$	406.00	009	RIO SECO SCHOOL
081834	6/15/2009	3	THE NATURE CONSERVANCY	DONATIONS FROM RIO SECO SCHOOL	\$	336.00	009	RIO SECO SCHOOL
081815	6/11/2009	3	EAST COUNTY FAMILY YMCA	ADMISSIONS	\$	400.00	009	RIO SECO SCHOOL
					TOTAL \$	1,142.00		RIO SECO SCHOOL
081858	6/22/2009	3	RENAISSANCE LEARNING INC	CLASSROOM MATERIALS	\$	95.68	010	HILL CREEK SCHOOL
081841	6/15/2009	3	JONES SCHOOL SUPPLY CO INC	AWARDS - INCENTIVES - HC	\$	75.44	010	HILL CREEK SCHOOL
081838	6/15/2009	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	396.49	010	HILL CREEK SCHOOL
081808	6/10/2009	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	1,471.32	010	HILL CREEK SCHOOL
081787	6/3/2009	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	156.60	010	HILL CREEK SCHOOL
					TOTAL \$	2,195.53		HILL CREEK SCHOOL
081888	7/10/2009	3	DELL MARKETING L.P.	LAPTOPS FOR PD & SC	\$	1,786.14	062	SUPERINTENDENT DEPT
081885	6/29/2009	3	STREAMLINE FORMS & GRAPHICS	OUT SOURCED PRINTING	\$	570.94	062	SUPERINTENDENT DEPT
081884	6/29/2009	3	S4SIGNS	GRAPHIC DESIGN SERVICES	\$	300.00	062	SUPERINTENDENT DEPT
081797	6/8/2009	3	CARLTON OAKS COUNTRY CLUB	FAREWELL RECEPTION-LIS JOHNSON	\$	793.00	062	SUPERINTENDENT DEPT
					TOTAL \$	3,450.08		SUPERINTENDENT DEPT
081880	6/29/2009	25	38 CHEVRON ENERGY SOLUTIONS CO	SOLAR SOLUTIONS	\$	57,806.00	064	BUSINESS SERVICES
081876	6/24/2009	3	ACSA	ANNUAL MEMBERSHIP DUES - 09/10	\$	1,296.49	064	BUSINESS SERVICES
081874	6/24/2009	3	FEDERAL EXPRESS CORPORATION	PRIORITY OVERNIGHT MAIL	\$	507.61	064	BUSINESS SERVICES
081873	6/24/2009	3	AT&T TELECONFERENCE SERVICES	TELECONFERENCE SERVICES	\$	40.11	064	BUSINESS SERVICES
081872	6/24/2009	3	ERIC HALL & ASSOCIATES	INTERIM BUS. SVCS. CONSULTANT	\$	11,805.75	064	BUSINESS SERVICES
081871	6/24/2009	3	CALSTRS - CENTRAL SERVICES	2-YR INCENTIVE	\$	7,694.17	064	BUSINESS SERVICES
081870	6/24/2009	3	CALIFORNIA CENTER FOR	SOLAR PROJECT RFP CONSULTATION	\$	900.00	064	BUSINESS SERVICES
081869	6/24/2009	3	BOWIE, ARNESON, WILES &	LEGAL SERVICES	\$	2,032.80	064	BUSINESS SERVICES
081863	6/23/2009	3	NEW YORK LIFE INSURANCE CO	REPLACEMENT CHECK	\$	1,000.00	064	BUSINESS SERVICES

081790	6/3/2009	3	SAN DIEGO NEIGHBORHOOD	LEGAL ADVERTISING	\$	91.00	064	BUSINESS SERVICES
081789	6/3/2009	3	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL	\$	356.97	064	BUSINESS SERVICES
081779	6/1/2009	3	DELL MARKETING L.P.	COMPUTER - BUS SVCS	\$	841.47	064	BUSINESS SERVICES
081778	6/1/2009	3	BOWIE, ARNESON, WILES &	LEGAL SERVICES	\$	1,016.40	064	BUSINESS SERVICES
					TOTAL \$	85,388.77		BUSINESS SERVICES
081802	6/9/2009	3	AMERICAN FIDELITY FLEX ACCT	FLEX ACCOUNT ADMIN FUND	\$	17.76	065	HUMAN RESOURCES
					TOTAL \$	17.76		HUMAN RESOURCES
081864	6/24/2009	6	MUSICSTAR	AFTER-SCHOOL PROGRAM	\$	13,018.00	066	EDUCATIONAL SERVICES
081813	6/10/2009	6	SUPERINTENDENT OF SCHOOLS	AB430 PRINCIPAL TRAINING	\$	1,000.00	066	EDUCATIONAL SERVICES
081889	7/10/2009	6	UNIVERSITY OF OREGON	ASSESSMENTS	\$	1,354.00	069	EDUCATIONAL SERVICES
081886	6/30/2009	6	WEST ED	CUSTOMIZED REPORTS	\$	500.00	069	EDUCATIONAL SERVICES
081879	6/29/2009	6	NADA SAWAYA	TRANSLATION SERVICES	\$	183.75	069	EDUCATIONAL SERVICES
081845	6/17/2009	6	SUSIK WARTAN	CONSULTING SERVICES	\$	600.00	069	EDUCATIONAL SERVICES
081812	6/10/2009	12	6 SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	45.00	069	EDUCATIONAL SERVICES
081801	6/9/2009	12	6 STEPHEN BIRCH AQUARIUM MUSEUM	ADMISSIONS	\$	288.00	069	EDUCATIONAL SERVICES
081800	6/9/2009	6	NADA SAWAYA	CONSULTING SERVICES	\$	445.00	069	EDUCATIONAL SERVICES
081799	6/9/2009	12	6 AMERICAN OFFICE PRODUCTS	COPIER REPAIRS - PA PRE-SCHOOL	\$	35.00	069	EDUCATIONAL SERVICES
					TOTAL \$	17,468.75		EDUCATIONAL SERVICES
081887	7/1/2009	6	DEBORAH HOFFMAN PLOTKIN DBA	CONSULTING SERVICES 08/09	\$	1,466.25	067	SPECIAL EDUCATION
081877	6/25/2009	6	EAST COUNTY FAMILY YMCA	ADAPTED PE SWIM PROGRAM	\$	770.00	067	SPECIAL EDUCATION
081854	6/19/2009	6	OFFICIA IMAGING	COPIER MAINTENANCE-VI PROGRAM	\$	202.71	067	SPECIAL EDUCATION
081853	6/19/2009	6	MAXIM HEALTHCARE SERVICES	CONSULTING SERVICES	\$	560.00	067	SPECIAL EDUCATION
					TOTAL \$	2,998.96		SPECIAL EDUCATION
081848	6/17/2009	6	SAN DIEGO YOUTH & COMMUNITY	MENTORING SVCS - PEACE GRANT	\$	6,648.00	070	CURRICULUM DEVELOPMENT
					TOTAL \$	6,648.00		CURRICULUM DEVELOPMENT
081862	6/23/2009	6	EAST COUNTY FAMILY YMCA	PA ASES PROG. - BASKETBALL	\$	1,600.00	072	PROJECT SAFE
081861	6/22/2009	6	EDUCATIONAL RESOURCES INC	SOFTWARE LICENSES - ASES PROG.	\$	1,272.51	072	PROJECT SAFE
081860	6/22/2009	63	JAMES PEARSON	PROJECT SAFE EQUIPMENT	\$	1,320.00	072	PROJECT SAFE
081859	6/22/2009	6	CINDY ANN WITTBRODT	PA ASES PROGRAM	\$	850.00	072	PROJECT SAFE
081844	6/17/2009	6	NOBLE CRAVER II	GUITAR LESSONS - ASES PROGRAM	\$	200.00	072	PROJECT SAFE
081796	6/8/2009	6	DELL MARKETING L.P.	COMPUTERS - ASES GRANT	\$	21,263.54	072	PROJECT SAFE
081795	6/4/2009	63	YOUNG AUDIENCES OF SAN DIEGO	JAZZ QUARTET-PROJ SAFE RS & SC	\$	695.00	072	PROJECT SAFE
081794	6/4/2009	6	NOBLE CRAVER II	GUITAR LESSONS - ASES AT PA	\$	500.00	072	PROJECT SAFE
081785	6/3/2009	63	UNITED PARCEL SERVICE	UPS SERVICES	\$	12.11	072	PROJECT SAFE
081781	6/3/2009	63	TNT MOBILE DJ	SUMMER ACTIVITIES - PROJ SAFE	\$	100.00	072	PROJECT SAFE
081780	6/3/2009	6	COAST 2 COAST COACHING	ENRICHMENT PROGRAM - ASES	\$	1,575.00	072	PROJECT SAFE
					TOTAL \$	29,388.16		PROJECT SAFE
081883	6/29/2009	25	18 AMERICAN FENCE COMPANY	TEMPORARY FENDING AT CFH	\$	60.00	075	MAINTENANCE
081847	6/17/2009	6	AIRE FILTER PRODUCTS CA	FILTERS - HC	\$	349.99	075	MAINTENANCE
081843	6/17/2009	25	18 STANDARD ELECTRONICS	CHGD HEAT DETECTOR MODULE-SC	\$	246.13	075	MAINTENANCE
081833	6/15/2009	6	COUNTYWIDE MECHANICAL	HVAC CONTRACT SVCS - RS	\$	422.62	075	MAINTENANCE
081832	6/15/2009	6	TEAL PIPE & SUPPLY INC	PLUMBING SUPP'S-TRANSPORTATION	\$	216.38	075	MAINTENANCE
081810	6/10/2009	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	222.98	075	MAINTENANCE
081793	6/4/2009	6	LAKESIDE EQUIPMENT SALES AND	GRNDS AGREEMTS-SUMMIT/RENZULLI	\$	622.80	075	MAINTENANCE

081792	6/4/2009	25	18	AMERICAN FENCE COMPANY	FENCE RENTAL - CFH	\$	60.00	075	MAINTENANCE
081784	6/3/2009	6		TRANE U.S. INC.	HVAC SERVICES - PD	\$	474.06	075	MAINTENANCE
081783	6/3/2009	6		GEARY PACIFIC SUPPLY	HVAC SUPPLIES - RS	\$	209.62	075	MAINTENANCE
081782	6/3/2009	6		W W GRAINGER INC	HVAC SUPPLIES - PD	\$	7.86	075	MAINTENANCE
081777	6/1/2009	25	18	FERGUSON ENTERPRISES INC	DRINKING FOUNTAINS - PD	\$	4,299.23	075	MAINTENANCE
						TOTAL \$	7,191.67		MAINTENANCE
081881	6/29/2009	6		GROSSMONT UNION HIGH	TRANSPORTATION	\$	285.00	076	TRANSPORTATION
081857	6/22/2009	6		ABACOR INC	TRUCK REPAIRS	\$	2,222.40	076	TRANSPORTATION
081856	6/22/2009	6		BOB BAKER CHEVROLET	BUS REPAIRS & MAINTENANCE	\$	23.61	076	TRANSPORTATION
081831	6/12/2009	6		GROSSMONT UNION HIGH	OUTSIDE TRANSPORTATION SVCS	\$	255.00	076	TRANSPORTATION
081830	6/12/2009	6		DREW FORD	BUS REPAIRS & MAINTENANCE	\$	751.41	076	TRANSPORTATION
081829	6/12/2009	6		BOB BAKER CHEVROLET	BUS REPAIRS & MAINTENANCE	\$	497.64	076	TRANSPORTATION
081828	6/12/2009	6		KIRKS RADIATOR	BUS REPAIRS & MAINTENANCE	\$	425.32	076	TRANSPORTATION
081827	6/12/2009	6		ASBURY ENVIRONMENTAL SERVICES	HAZARDOUS WASTE REMOVAL SVCS	\$	568.50	076	TRANSPORTATION
081826	6/12/2009	3	6	COUNTY OF SAN DIEGO	HAZMAT FEES	\$	1,505.00	076	TRANSPORTATION
081825	6/12/2009	6		ZEP MANUFACTURING COMPANY	SHOP SUPPLIES	\$	186.34	076	TRANSPORTATION
081824	6/12/2009	6		UNITY SCHOOL BUS PARTS	BUS REPAIRS & MAINTENANCE	\$	76.57	076	TRANSPORTATION
081823	6/12/2009	6		NORTH COUNTY REBUILDERS	BUS REPAIRS & MAINTENANCE	\$	281.66	076	TRANSPORTATION
081822	6/12/2009	6		INTERSTATE BATTERY OF	SHOP SUPPLIES	\$	81.89	076	TRANSPORTATION
081821	6/12/2009	6		PECK'S HEAVY FRICTION INC	BUS REPAIRS & MAINTENANCE	\$	309.37	076	TRANSPORTATION
081820	6/12/2009	6		CUMMINS CAL PACIFIC LLC	BUS REPAIRS & MAINTENANCE	\$	1,194.79	076	TRANSPORTATION
081819	6/12/2009	6		ROMAN'S TRUCK	BUS REPAIRS & MAINTENANCE	\$	4,011.60	076	TRANSPORTATION
081818	6/12/2009	6		A-Z BUS SALES, INC.	BUS REPAIRS & MAINTENANCE	\$	1,560.72	076	TRANSPORTATION
081817	6/12/2009	6		COUNTY MOTOR PARTS CO INC	BUS REPAIRS & MAINTENANCE	\$	373.55	076	TRANSPORTATION
						TOTAL \$	14,610.37		TRANSPORTATION
081882	6/29/2009	25	18	NORTH STATE ENVIRONMENTAL	HAZARDOUS WASTE DISPOSAL-PA	\$	2,907.80	077	FACILITIES MODERNIZATION
081865	6/24/2009	21	39	CITY OF SANTEE	PLAN CHECK FEES	\$	800.00	077	FACILITIES MODERNIZATION
081855	6/19/2009	21	39	CALIFORNIA DEPARTMENT OF	REVIEW OF PLANS - CP ADDITION	\$	7,092.62	077	FACILITIES MODERNIZATION
081852	6/18/2009	21	39	DEPARTMENT OF GENERAL SERVICES	PLAN CHECK FEES - PD	\$	32,860.00	077	FACILITIES MODERNIZATION
081851	6/18/2009	21	39	DEPARTMENT OF GENERAL SERVICES	PLAN CHECK FEES - HC	\$	32,860.00	077	FACILITIES MODERNIZATION
081850	6/18/2009	21	39	DEPARTMENT OF GENERAL SERVICES	PLAN CHECK FEES - CFH	\$	32,860.00	077	FACILITIES MODERNIZATION
081846	6/17/2009	21	39	CULVER-NEWLIN, INC.	BO'D LIBRARY SHEVING - RS & CP	\$	357.15	077	FACILITIES MODERNIZATION
081840	6/15/2009	21	39	CITY OF SANTEE	BALL FIELD REIMBURMENTS - CFH	\$	589.72	077	FACILITIES MODERNIZATION
081805	6/9/2009	21	39	C&V CONSULTING, INC.	PHASE II SURVEY WORK-PD HC CFH	\$	16,100.00	077	FACILITIES MODERNIZATION
081804	6/9/2009	21	39	GEORGE MERCER ASSOCIATES, INC.	SPLIT IRRIGATION SYSTEM DESIGN	\$	30,240.00	077	FACILITIES MODERNIZATION
081803	6/9/2009	21	39	MERRICK & ASSOCIATES	WATER USAGE ASSESSMENT-DW	\$	7,500.00	077	FACILITIES MODERNIZATION
						TOTAL \$	164,167.29		FACILITIES MODERNIZATION
							\$ 350,596.28		

Consent Item D.2.3. Acceptance of Donations
 Prepared by Karl Christensen
 July 21, 2009

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$124.60	Panda Restaurant Group, Inc. (RS ASB fundraiser)	Rio Seco
Carpet and Installation in District Superintendent's Office	\$1,000.00	Lee's Carpet and Spectra Contract Flooring	District Office
TOTAL DONATIONS RECEIVED	\$1,124.60		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The donations above are valued at \$1,124.60.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.3.
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Consent Item D.2.4. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
July 21, 2009

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of check #21754 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is \$13,104.00 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.4.
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**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT - \$15,000**

Date	Number	Name	Memo	Amount
07/01/09	21754	Blue Coast Consulting, Inc.	May 2009 Inspector of Record (IOR) Services	\$13,104.00

Total Checks Written

\$13,104.00

Total to be Reimbursed

\$13,104.00

BACKGROUND:

At certain times of the year, because of the State’s reliance on apportionment deferrals and other timing circumstances, it becomes necessary for some funds to temporarily borrow monies from other funds to pay bills. These temporary loans are known as “Due To/Due From” accounts. These account transfers must conform with Education Code Section 42603 which states “The governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations.” In order to comply with adopted procedures by the San Diego County Office of Education, the Santee School District Board of Education must annually adopt a resolution to Establish Temporary Interfund Transfers of Special or Restricted Fund Moneys. This resolution will approve all such transfers as needed to close the books for fiscal year 2008-09 and will include any transfers needed for the 2009-10 fiscal year.

RECOMMENDATION:

Administration recommends adoption of Resolution #0910-02, “Resolution to Establish Temporary Interfund Transfers of Special or Restricted Fund Moneys” (Due To/Due From), as required for the 2008-09 year-end closing process and 2009-10 fiscal year.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

Resolution #0910-02 will establish temporary interfund transfers of special or restricted fund moneys (due to/due from) as required for the 2008-09 year-end closing process and 2009-10 fiscal year. This resolution will approve all such transfers as needed to close the books for fiscal year 2008-09 and will include any transfers needed for the 2009-10 fiscal year. The anticipated fiscal amount of the transfers is not to exceed \$5,000,000.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.5.
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SANTEE SCHOOL DISTRICT)
)
Resolution to Establish Temporary)
Interfund Transfers of Special or)
Restricted Fund Moneys (Due To/)
Due From Accounts))
)
Resolution #0910-02)

On Motion of Member _____, seconded by Member _____, the following resolution is hereby adopted:

WHEREAS, the Governing Board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code Section 42603, and

WHEREAS, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account, and

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final one hundred twenty (120) calendar days of a fiscal year,

THEREFORE, BE IT RESOLVED that the Board of Education of the Santee School District in accordance with the provisions of the Education Code Section 42603 adopts the following authorization for fiscal year 2009-10 to temporarily transfer funds not to exceed \$5,000,000 between the following funds provided that all transfers are approved by the Superintendent or designee:

- General Fund (03/06)
- Child Development (12)
- Cafeteria (13)
- Deferred Maintenance (14)
- Special Reserve (17)
- Other Building Fund (21)
- Capital Facilities (25)
- State School Building (30)

PASSED AND ADOPTED by the Board of the Santee School District at Santee, California, on the 21st day of July, 2009, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

STATE OF CALIFORNIA)
) SS
COUNTY OF SAN DIEGO)

I, Barbara Ryan, Clerk of the Board of the Santee School District of Santee, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said board at the regular meeting thereof at the time and place of vote stated, which resolution is on file and of record in the office of said board.

Clerk of the Board

Consent Item D.2.6.
Prepared by Karl Christensen
July 21, 2009

Acceptance and Filing of the Costs of Issuance
Statement for 2009 General Obligation Bond
Anticipation Notes of the Santee School District

BACKGROUND:

On May 19, 2009, the Board of Education ("Board") of the Santee School District ("District") adopted Resolution #0809-39 authorizing the issuance and sale of the Santee School District General Obligation Bonds, 2009 General Obligation Bond Anticipation Notes ("Notes"), as supplemented by Resolution #0809-54, adopted on June 16, 2009. Within the provisions of these resolutions, and pursuant to the requirements of State law, the Board directed that, following the sale and delivery of the Notes (which occurred on July 9, 2009), that the Board would be presented with a statement of the final costs of issuing the Notes. A statement of the final costs of issuing the Notes was prepared in cooperation with the District's finance team. The statement of the final costs of issuing the Notes is attached for the Board to review, accept, and file.

RECOMMENDATION:

It is recommended that the Board of Education review, accept, and file the Costs of Issuance Statement for the Santee School District General Obligation Bonds, 2009 General Obligation Bond Anticipation Notes.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency

FISCAL IMPACT:

Santee School District General Obligation Bonds, 2009 General Obligation Bond Anticipation Notes were issued July 9, 2009 in the principal amount of \$11,500,000 with total costs of issuance of \$435,000. The fiscal impact for the Notes supports the \$128.8 million Capital Improvement Program.

STUDENT ACHIEVEMENT IMPACT:

The modernization/Capital Improvement Program plans will positively impact student learning environments.

Motion:		Second:		Vote:		Agenda Item D.2.6.
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\$11,500,000
2009 GENERAL OBLIGATION BOND ANTICIPATION NOTES
OF THE SANTEE SCHOOL DISTRICT
(San Diego County, California)

STATEMENT OF COSTS OF ISSUANCE

Principal Amount of the Bond Anticipation Notes: \$11,500,000

Party	Issuance Cost/Service	Amount
Piper Jaffray & Co.	Underwriter's Discount	\$172,500
Dolinka Group, LLC	Financial Consultant	76,000
California Financial Services	Program Manager	52,000
Bowie, Arneson, Wiles & Giannone	Bond Counsel	47,500
Bowie, Arneson, Wiles & Giannone	Bond Counsel Expenses	3,000
Bowie, Arneson, Wiles & Giannone	District Counsel Services	3,000
Orrick, Herrington & Sutcliffe LLP	Disclosure Counsel	40,000
Standard & Poor's	Rating Fee	16,000
U.S. Bank National Association	Trustee Services	5,500
Elabra	Printing	10,000
California Municipal Statistics	OS Statistics	1,175
Miscellaneous	Contingency	8,325

Consent Item D.2.7.
Prepared by Karl Christensen
July 21, 2009

Adoption of Resolution #0910-04 Authorizing the
San Diego County Auditor and Treasurer to Establish
a Restricted Fund to be Known as the General
Obligation Bond Anticipation Notes Fund

BACKGROUND:

On May 19, 2009, the Board of Education ("Board") of the Santee School District ("District") adopted Resolution #0809-39 authorizing the issuance and sale of the Santee School District General Obligation Bonds, 2009 General Obligation Bond Anticipation Notes ("Notes"), as supplemented by Resolution #0809-54, adopted on June 16, 2009. The Bond Anticipation Notes were issued in the amount of \$11,500,000 and \$11,065,000 in proceeds were received on July 9, 2009. The proceeds from the sale of the Notes shall be used only for authorized purposes of the bonds or to repay authorized outstanding Notes and pursuant to the Bond indenture must be accounted for in a separate fund at the County Treasurer. Resolution #0809-39 authorized all such actions necessary to consummate the transaction, including establishment of a separate fund. However, the County Treasurer has asked for a separate specific resolution for this purpose.

Resolution #0910-04 establishes a restricted fund known as the General Obligation Bond Anticipation Notes Fund at the County Treasurer and authorizes deposit of Bond Anticipation Note proceeds into this fund. When the proceeds were received on July 9, 2009, they were deposited into this separate fund and this resolution ratifies that action.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution #0910-04 authorizing the San Diego County Auditor and Treasurer to establish a restricted fund to be known as the General Obligation Bond Anticipation Notes Fund.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The issuance and sale of the Santee School District General Obligation Bonds, 2009 General Obligation Bond Anticipation Notes was in the amount of \$11,500,000. Adoption of Resolution #0910-04 authorizes the San Diego County Auditor and Treasurer to establish a restricted fund to be known as the General Obligation Bond Anticipation Notes Fund for deposit of the proceeds and subsequent accounting of their use.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.7.
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RESOLUTION #0910-04

Santee School District

Resolution to Establish a Special Reserve-Capital Projects Fund

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, in accordance with Education Code 15150(a), the District may establish a special fund which segregates the Notes income and expenditures for operating its Capital Improvement Program; and

WHEREAS, by establishing this special fund, the District increases its indirect charge allotment as the moneys are taken out of the General Fund; and

WHEREAS, adoption of Resolution #0910-04 positions the District to conform with accounting requirements of the State of California.

WHEREAS, such fund is authorized to provide for the accumulation of funds for capital outlay purposes and salaries of school district employees whose work is directly related to projects financed by those funds; and

WHEREAS, the Santee School District is currently operating such services;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the Diego County Auditor and Treasurer to establish a restricted fund known as the General Obligation Bond Anticipation Notes Fund in accordance with Education Code.

PASSED AND ADOPTED by the Governing Board on the 21st day of July, 2009, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF SAN DIEGO)

I, Barbara Ryan, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Clerk of the Board of Education

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for student teachers. Santee School District has received updated student teaching, administrative fieldwork, and internship agreements from Chapman University.

The four attached agreements provide Santee School District and Chapman University with options for placing student teachers, school psychologists, school counselors, and administrative personnel on campuses in an unpaid or paid status. Paid status would be at the future discretion of the District should a need arise in placing a teacher or administrator into an internship. All agreements are for a five-year period ending June 30, 2014 with the exception of the single subject and educational specialist internship agreement, which is a two-year agreement ending June 30, 2011.

RECOMMENDATION:

Administration recommends that the proposed agreements with Chapman University for educational fieldwork be approved by the Board of Education.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

FISCAL IMPACT:

Chapman University shall pay the District for field laboratory classroom placement of student teachers at the rate of \$200 per semester for each full-time multiple subject or educational specialist student teacher. Student teachers working with mentor teachers seeking a single subject will receive a \$150 stipend per semester. This money is designated to the Master Teacher’s instructional budget.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing a student teacher in the classroom for directed teaching and provides students with an additional instructional resource.

Motion:		Second:		Vote:		Agenda Item D.3.1.
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Chapman University College

SUPERVISED INTERNSHIP AGREEMENT

Please check below all the applicable supervised fieldwork in which in your District will be participating with University College of Chapman University College, d/b/a Chapman University College, San Diego Campus.

SCHOOL PSYCHOLOGY

SCHOOL ADMINISTRATION

SCHOOL COUNSELING

THIS AGREEMENT is made and entered into by and between University College of Chapman University hereinafter called the "UNIVERSITY," and the Santee School District, hereinafter called "FIELDWORK SITE."

WHEREAS, an INTERN, as defined in Appendix A, is required to enroll in education courses while serving under the supervision of experienced UNIVERSITY and FIELDWORK SITE professionals, during which time the INTERN shall hold an internship credential granted by the California Commission on Teacher Credentialing, (hereinafter the "COMMISSION").

I. RESPONSIBILITIES OF THE UNIVERSITY

- A. The UNIVERSITY will assure that the student shall have completed the necessary educational prerequisites, if so required, to be eligible for supervised fieldwork.
- B. The UNIVERSITY shall designate a faculty or staff member to coordinate, consult, and collaborate with the classroom teacher or district designee of the FIELDWORK SITE, the activities of each student assigned to FIELDWORK SITE and student fieldwork experience.
- C. The UNIVERSITY shall complete periodic observations and/or evaluations of the student regarding his/her performance at the FIELDWORK SITE as per arrangement between the UNIVERSITY faculty or staff member and the FIELDWORK SITE supervisor.

II. RESPONSIBILITIES OF THE FIELDWORK SITE

- A. The FIELDWORK SITE shall provide field experiences in such schools or classes of the FIELDWORK SITE and under the direct supervision and instruction of such employees of the FIELDWORK SITE, as specified by the duly authorized representatives of the FIELDWORK SITE and the UNIVERSITY.
- B. The FIELDWORK SITE shall provide students with experiences with a student population that is diverse in terms of ethnicity, culture, language, socio-economics and/or special needs.
- C. The FIELDWORK SITE staff will promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, take prompt and effective remedial

action when discrimination or harassment is found to have occurred, and promptly notify the UNIVERSITY of the existence and outcome of any complaint of harassment by, against, or involving any participating student.

- D. To notify the UNIVERSITY of any change in its personnel, operation, or policies which may affect the field education experience.
- E. Comply with all federal, state and local statutes and regulations applicable to the operation of the program, including without limitation, laws relating to the confidentiality of student records.
- F. The FIELDWORK SITE staff shall comply with APPENDIX B regarding the FIELDWORK SITE's supervision of UNIVERSITY students.
- G. The FIELDWORK SITE acknowledges that each INTERN under this Agreement shall be a paid employee of the FIELDWORK SITE and thus covered under the FIELDWORK SITE'S insurance policies, including Workers' Compensation, to the extent available to other teachers. No intern shall be considered an employee or agent of Chapman University College while performing services for the District.

III. THE PARTIES MUTUALLY AGREE

- A. Neither party shall discriminate in the assignment of INTERNS on the basis of race, color, disability, gender, religion, national origin, ancestry, sexual orientation, or any other basis prohibited by law.
- B. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.
- C. Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below.

FIELDWORK SITE CONTACT INFORMATION:

Santee School District
9625 Cuyamaca St.
Santee, CA 92072
Attn: Kristin Baranski
Director, Special Projects and Assessment
Tel. (619) 258-2358

UNIVERSITY CONTACT INFORMATION:

Chapman University College
One University Drive
Orange, CA 92866
Attn: Ellen Curtis-Pierce, Ph.D.
Associate Vice Chancellor of
Professional Accreditation & Faculty
Development
Tel: (714) 997-6590

- D. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.
- E. In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after receipt of written notice of such default, or in the event of the loss of WASC accreditation by the UNIVERSITY, this Agreement may be immediately terminated by the non-defaulting party.
- F. This Agreement fully supersedes any and all prior agreements or understandings between the parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set

forth in writing and signed and dated by both parties hereto subsequent to the execution of this Agreement.

- G. This Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be Orange County, California.

IV. TERM AND TERMINATION OF AGREEMENT

- A. THE TERM of this Agreement shall be effective 8/1/09 and shall continue in full force and effect through 6/30/14. This Agreement may be renewed for one (1) additional term of the contract by mutual written consent of the parties.
- B. THIS AGREEMENT may be terminated by either the UNIVERSITY or the FIELDWORK SITE with or without cause upon thirty (30) days written notice provided that (subject to the other terms of this Agreement) all students performing fieldwork at the time of notice of termination are given the opportunity to complete their fieldwork at the Fieldwork Site.

SIGNATURES:

FIELDWORK SITE: Signature: _____
Name: _____
Title: _____
Date: _____

UNIVERSITY: Signature: _____
Name: Gary Brahm
Title: Chancellor
Date: _____

Signature: _____
Name: Ellen Curtis-Pierce
Title: Associate Vice Chancellor of Professional
 Accreditation and Faculty Development
Date: _____

Appendix A
Definition of Internship

- A. "INTERN" is defined according to the COMMISSION as a person who is enrolled in a COMMISSION-approved internship program and is serving with an Internship Credential issued upon the recommendation of the UNIVERSITY.
- B. INTERNS shall not displace certificated FIELDWORK SITE employees. FIELDWORK SITE further agrees to provide written certification that no person with the appropriate credential, background and qualifications is interested and/or available in the position that is the subject matter of this Agreement.
- C. The internship may continue for a period of up to two years and the credential may be renewed upon a showing of good cause.
- D. The internship program is being implemented in order to provide the INTERN with an opportunity to gain field experience on a paid basis. In the event that the internship is being developed to meet an employment shortage, FIELDWORK SITE agrees to provide a statement regarding the availability of qualified, certificated individuals holding the appropriate credential.
- E. The Internship Credential is issued for service only in the FIELDWORK SITE District and the UNIVERSITY shall notify the COMMISSION of the FIELDWORK SITE'S participation.

Appendix B
Specific Supervision Requirements for Each Program

School Counseling Fieldwork:

- A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school counselor with at least two years of professional experience.
- B. Provide opportunities for students to gain a broad range of experiences, including experiences in:
 - a. Data based decision making: Assessing and reevaluating individual pupils and their programs.
 - b. Collaboration and consultation with school personnel and participation on interdisciplinary teams.
 - c. Developing, implementing and evaluating academic and behavioral interventions.
 - d. Providing counseling and other mental health interventions.
 - e. Home, school, community collaboration: working with parents and community members.
 - f. Learning about, helping develop, or evaluating policy, practices and programs.
 - g. Participating in professional development activities.
 - h. Participating in individual or group supervision.
 - i. Learning about and using technology and information systems.
 - j. Learning about Individual differences and student diversity.
- C. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school.
- D. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school counselor who has at least two years experience in school counseling to serve as the primary supervisor. The student may also work with other experienced school counselors for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
- E. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- F. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.
- G. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

School Psychology Fieldwork:

- A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school psychologist with at least two years of professional experience.
- B. Provide experiences with a diverse student population.
- C. Provide experiences with a variety of educational programs.
- D. Provide opportunities for students to gain a broad range of experiences, including experiences in:
 - a. Data based decision making: Assessing and reevaluating individual pupils and their programs.
 - b. Collaboration and consultation with school personnel and participation on interdisciplinary teams.
 - c. Developing, implementing and evaluating academic and behavioral interventions.
 - d. Providing counseling and other mental health interventions.
 - e. Home, school, community collaboration: working with parents and community members.
 - f. Learning about, helping develop, or evaluating policy, practices and programs.
 - g. Participating in professional development activities.
 - h. Participating in individual or group supervision.
 - i. Learning about and using technology and information systems.
 - j. Learning about Individual differences and student diversity.
- E. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school.
- F. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school psychologist who has at least two years experience in School Psychology to serve as the primary supervisor. The student may also work with other experienced school psychologists for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
- G. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- H. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluations of the student's performance near the end of each university session.
- I. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

School Administration Fieldwork:

- A. The FIELDWORK SITE shall provide student with individual and/or small group supervision from an experienced school administrator.
- B. The FIELDWORK SITE shall provide student with experiences with a diverse student population.
- C. The FIELDWORK SITE shall provide student with experiences with a variety of educational programs.
- D. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual and/or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- E. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university semester.
- F. The FIELDWORK SITE shall ensure that the student will be treated by the FIELDWORK SITE as part of the professional staff and is provided a supportive work environment and adequate supplies. In addition, it shall see that the INTERN is encouraged to participate in district or county committees and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.



Chapman University College

INTERNSHIP CONTRACT AGREEMENT

by and between

UNIVERSITY COLLEGE OF CHAPMAN UNIVERSITY
d/b/a CHAPMAN UNIVERSITY COLLEGE, SAN DIEGO

and

SANTEE SCHOOL DISTRICT

- **Single Subject Internship Credential**
- **Education Specialist Internship Credential**

An Internship Credential authorizes the same service at the same level as the Preliminary Credential with some exceptions. The Internship Credential is only valid in one school district or consortium under the preconditions established by State law (see Appendix A).

For this reason, interns must have a contract before a credential can be issued. Each intern candidate is to work under the direct and continuing supervision of a Chapman University College Supervisor, from the San Diego Campus, and District Support Provider (if appropriate) who provides general support at the classroom level of the cooperating school. Also, the Internship Credential shall be issued initially for a two-year period and may be renewed by the Commission. (Education Code Section 44455). For renewals, please see Education Code Section 44456.

1. The intern assumes full teaching and legal responsibility for their classroom from the first day of the teaching assignment as a paid employee of the District for at least **one academic year**, subject to the District's personnel policies and State law(s).
2. The intern receives salary and benefits based on the District's current policies. The intern may be assigned to extracurricular activities, department and/or faculty meetings proportionate to the teaching load of a regular contractual teacher. The intern will attend department and faculty meetings and parent-teacher conferences when appropriate. No intern may coach extracurricular activities nor be required to attend meetings that present a conflict with his/her internship responsibilities at Chapman University College.
3. The District agrees to release the intern for up to two school days so that he/she can attend in-service meetings at the University. The District is not to charge the intern in any way for these days including having him/her take sick or personal leave.
4. The intern is expected to attend all school and district in-service training sessions whenever possible. The intern will also attend assigned District and School orientations

that occur prior to the start of the school. If there is a conflict between University and District training, University meetings shall take priority during the Internship period.

5. The intern is responsible for maintaining up-to-date records of course plans, lesson plans, and unit plans. The intern is expected to:
 - Make preparations to accomplish his/her teaching responsibilities outside the classroom;
 - Abide by the policies of the school and district;
 - Meet administrative due dates;
 - Communicate with parents by letter, phone, and/or conference when necessary;
 - Maintain prompt and regular attendance;
 - Maintain a grade book;
 - Initiate conferences with the University supervisor and district support provider to discuss progress and receive feedback about his/her teaching.
6. The District will assign a District Support Provider (if appropriate) to the intern to provide support throughout the year. The Support Provider will serve as an on-site guide, who observes the intern, and provides substantive feedback.
7. The District acknowledges that each intern under this Internship Contract Agreement shall be a paid employee of the District and thus covered under the District's insurance policies, including Workers' Compensation, to the extent available to other teachers. No intern shall be considered an employee or agent of Chapman University College while performing services for the District.

Please Note: As required by Education Code 44466: Interns shall not acquire tenure while serving on an Internship Credential.

Chapman University College and the Santee School District agree to all the conditions of this Internship Contract Agreement as outlined above, to be effective on 8/1/09, and continuing until 6/30/11 (2-year maximum). This agreement may be terminated and the provisions of this agreement may be altered, changed or amended by mutual consent of both parties upon sixty (60) days written notice.

SIGNATURES:

DISTRICT
REPRESENTATIVES:

Signature: _____

Name: _____

Title: Superintendent

Date: _____

Signature: _____

Name: _____

Title: Human Resources

Date: _____

UNIVERSITY:

Signature: _____

Name: Gary Brahm

Title: Chancellor

Date: _____

Signature: _____

Name: Ellen Curtis-Pierce

Title: Associate Vice Chancellor of Professional
Accreditation & Faculty Development

Date: _____

Signature: _____

Name: Andie Harvey

Title: Internship Program Coordinator

Date: _____

APPENDIX A

Preconditions Established by State Law for Internship Programs

For initial and continuing accreditation by the Committee on Accreditation, participating districts and universities must adhere to the following requirements of state law:

- (1) **Bachelor's Degree Requirement.** Candidates admitted to internship programs must hold baccalaureate degrees or higher from a regionally accredited institution of higher education. (Reference: Education Code Section 44453).
- (2) **Supervision of Interns.** In an internship program, the participating institutions shall provide supervision of all interns. No intern's salary may be reduced by more than 1/8 of its total to pay for supervision, and the salary of the intern shall not be less than the minimum base salary paid to a regularly certificated person. If the intern's salary is reduced, no more than eight interns may be advised by one district support person. (Reference: Education Code Section 44462). Institutions will describe the procedures used in assigning supervisors and where applicable, the system used to pay for supervision.
- (3) **Assignment and Authorization.** To receive approval, the participating institution authorizes the candidates in an internship program to assume the functions that are authorized by the regular standard credential (Reference: Education Code Section 44454). The institution stipulates that the intern's services meet the instructional or service needs of the participating district(s). (Reference: Education Code Section 44458).
- (4) **Participating Districts.** Participating districts are public school districts or county offices of education. Submissions for approval must identify the specific districts involved and the specific credential involved. (Reference: Education Code Section 44321 and 44452).

Specific Preconditions Established by the Commission for Internship Programs

For initial and continuing accreditation, participating districts and universities must adhere to the following requirements established by the Commission on Teacher Credentialing.

- (5) **Non-Displacement of Certificated Employees.** The institution and participating districts must certify that interns do not displace certificated employees in participating districts.
- (6) **Justification of Internship Program.** Programs that are developed to meet employment shortages must include a statement from the participating district(s) about the availability of qualified certificated persons holding the credential. Also, the local bargaining unit (teacher union) is encouraged to provide a written statement of support for the internship agreement. See Appendix B for examples.



Chapman University College

SUPERVISED PAID FIELDWORK AGREEMENT

Please check below all the applicable supervised fieldwork in which in your District will be participating with University College of Chapman University, d/b/a Chapman University College, San Diego Campus.

SCHOOL PSYCHOLOGY

SCHOOL ADMINISTRATION

SCHOOL COUNSELING

THIS AGREEMENT is made and entered into by and between University College of Chapman University hereinafter called the "UNIVERSITY," and the Santee School District, hereinafter called "FIELDWORK SITE."

I. RESPONSIBILITIES OF THE UNIVERSITY

- A. The UNIVERSITY will assure that the student shall have completed the necessary educational prerequisites, if so required, to be eligible for supervised fieldwork.
- B. The UNIVERSITY shall designate a faculty or staff member to coordinate, consult, and collaborate with the classroom teacher or district designee of the FIELDWORK SITE, the activities of each student assigned to FIELDWORK SITE and student fieldwork experience.
- C. The UNIVERSITY shall complete periodic observations and/or evaluations of the student regarding his/her performance at the FIELDWORK SITE as per arrangement between the UNIVERSITY faculty or staff member and the FIELDWORK SITE supervisor.

II. RESPONSIBILITIES OF THE FIELDWORK SITE

- A. The FIELDWORK SITE shall provide field experiences in such schools or classes of the FIELDWORK SITE and under the direct supervision and instruction of such employees of the FIELDWORK SITE, as specified by the duly authorized representatives of the FIELDWORK SITE and in collaboration with the UNIVERSITY.
- B. The FIELDWORK SITE may, for good cause, refuse to accept for field experiences, or terminate the field experience assignment of any student of the UNIVERSITY assigned to the FIELDWORK SITE in writing. Prior to removal of a student, the FIELDWORK SITE shall consult with the UNIVERSITY about its concerns and proposed course of action. The UNIVERSITY may terminate the field experience assignment of any student of the UNIVERSITY at the FIELDWORK SITE at any time, and may do so if the FIELDWORK SITE so requests in writing with a statement of reasons why the Fieldwork Site wishes to have the student withdrawn.
- C. The FIELDWORK SITE shall provide students with experiences with a student population that is diverse in terms of ethnicity, culture, language, socio-economics and/or special needs.

- D. The FIELDWORK SITE staff will promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, take prompt and effective remedial action when discrimination or harassment is found to have occurred, and promptly notify the UNIVERSITY of the existence and outcome of any complaint of harassment by, against, or involving any participating student.
- E. To notify the UNIVERISTY of any change in its personnel, operation, or policies which may affect the field education experience.
- F. Comply with all federal, state and local statutes and regulations applicable to the operation of the program, including without limitation, laws relating to the confidentiality of student records.
- G. The FIELDWORK SITE staff shall comply with APPENDIX A regarding the FIELDWORK SITE'S supervision of UNIVERSITY students.

III. THE PARTIES MUTUALLY AGREE

- A. Neither party shall discriminate in the assignment of students on the basis of race, color, disability, sex, religion, national origin, ancestry, sexual harassment, or any other basis prohibited by law.
- B. Both parties acknowledge they are independent contractors, and nothing contained in this Agreement shall be deemed to create an agency, joint venture, franchise or partnership relation between the parties and neither party shall so hold itself out. Neither party shall have the right to obligate or bind the other party in any manner whatsoever, and nothing contained in this Agreement shall give or is intended to give any right of any kind to third persons.
- C. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.
- D. Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below.

FIELDWORK SITE CONTACT INFORMATION:

Santee School District
 9625 Cuyamaca St.
 Santee, CA 92072
 Attn: Kristin Baranski
 Director, Special Projects and Assessment
 Tel. (619) 258-2358

UNIVERSITY CONTACT INFORMATION:

Chapman University College
 One University Drive
 Orange, CA 92866
 Attn: Ellen Curtis-Pierce, Ph.D.
 Associate Vice Chancellor of
 Professional Accreditation & Faculty
 Development
 Tel: (714) 997-6590

- E. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.
- F. In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after receipt of written notice of such default, or in the event of the loss of WASC accreditation by the UNIVERSITY, this Agreement may be immediately terminated by the non-defaulting party.
- G. This Agreement fully supersedes any and all prior agreements or understandings between the parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set

Appendix A
Specific Supervision Requirements for Each Program

School Counseling Fieldwork:

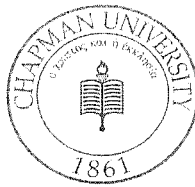
- A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school counselor with at least two years of professional experience.
- B. Provide opportunities for students to gain a broad range of experiences, including experiences in:
 - a. Data based decision making: Assessing and reevaluating individual pupils and their programs.
 - b. Collaboration and consultation with school personnel and participation on interdisciplinary teams.
 - c. Developing, implementing and evaluating academic and behavioral interventions.
 - d. Providing counseling and other mental health interventions.
 - e. Home, school, community collaboration: working with parents and community members.
 - f. Learning about, helping develop, or evaluating policy, practices and programs.
 - g. Participating in professional development activities.
 - h. Participating in individual or group supervision.
 - i. Learning about and using technology and information systems.
 - j. Learning about Individual differences and student diversity.
- C. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school.
- D. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school counselor who has at least two years experience in school counseling to serve as the primary supervisor. The student may also work with other experienced school counselors for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
- E. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- F. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.
- G. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

School Psychology Fieldwork:

- A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school psychologist with at least two years of professional experience.
- B. Provide experiences with a diverse student population.
- C. Provide experiences with a variety of educational programs.
- D. Provide opportunities for students to gain a broad range of experiences, including experiences in:
 - a. Data based decision making: Assessing and reevaluating individual pupils and their programs.
 - b. Collaboration and consultation with school personnel and participation on interdisciplinary teams.
 - c. Developing, implementing and evaluating academic and behavioral interventions.
 - d. Providing counseling and other mental health interventions.
 - e. Home, school, community collaboration: working with parents and community members.
 - f. Learning about, helping develop, or evaluating policy, practices and programs.
 - g. Participating in professional development activities.
 - h. Participating in individual or group supervision.
 - i. Learning about and using technology and information systems.
 - j. Learning about Individual differences and student diversity.
- E. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school.
- F. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school psychologist who has at least two years experience in school Psychology to serve as the primary supervisor. The student may also work with other experienced school psychologists for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
- G. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and a half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- H. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.
- I. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

School Administration Fieldwork:

- A. The FIELDWORK SITE shall provide student with individual and/or small group supervision from an experienced school administrator.
- B. The FIELDWORK SITE shall provide student with experiences with a diverse student population.
- C. The FIELDWORK SITE shall provide student with experiences with a variety of educational programs.
- D. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual and/or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- E. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university semester.
- F. The FIELDWORK SITE shall ensure that the student will be treated by the FIELDWORK SITE as part of the professional staff and is provided a supportive work environment and adequate supplies. In addition, it shall see that the student is encouraged to participate in district or county committees and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.



Chapman University College

SUPERVISED FIELDWORK AGREEMENT

Please check below all the applicable supervised fieldwork in which in your District will be participating with University College of Chapman University, d/b/a Chapman University College, San Diego Campus.

TEACHER EDUCATION	<input checked="" type="checkbox"/>	SCHOOL PSYCHOLOGY	<input checked="" type="checkbox"/>
SCHOOL COUNSELING	<input checked="" type="checkbox"/>	EDUCATION ADMINISTRATION	<input checked="" type="checkbox"/>

THIS AGREEMENT is made and entered into by and between University College of Chapman University hereinafter called the "UNIVERSITY," and the Santee School District, hereinafter called "FIELDWORK SITE."

I. RESPONSIBILITIES OF THE UNIVERSITY

- A. The UNIVERSITY will assure that the student shall have completed the necessary educational prerequisites, if so required, to be eligible for supervised fieldwork.
- B. The UNIVERSITY shall designate a faculty or staff member to coordinate, consult, and collaborate with the classroom teacher or district designee of the FIELDWORK SITE, the activities of each student assigned to FIELDWORK SITE and student fieldwork experience.
- C. The UNIVERSITY shall complete periodic observations and/or evaluations of the student regarding his/her performance at the FIELDWORK SITE as per arrangement between the UNIVERSITY faculty or staff member and the FIELDWORK SITE supervisor.
- D. The UNIVERSITY may provide monetary compensation for services rendered by the FIELDWORK SITE in an amount not to exceed the actual cost of the services rendered by the FIELDWORK SITE per Appendix A.

II. RESPONSIBILITIES OF THE FIELDWORK SITE

- A. The FIELDWORK SITE shall provide students with experiences with a student population that is diverse in terms of ethnicity, culture, language, socio-economics and/or special needs.
- B. The FIELDWORK SITE staff will promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, take prompt and effective remedial action when discrimination or harassment is found to have occurred, and promptly notify the UNIVERSITY of the existence and outcome of any complaint of harassment by, against, or involving any participating student.
- C. The FIELDWORK SITE staff will provide, upon request by any participating student, such reasonable accommodations at the FIELDWORK SITE as required by law in order to allow qualified disabled students to participate in the program.

- D. To provide for emergency health care of the student in case of accident at the expense of the student.
- E. To provide all participating students with a copy of the FIELDWORK SITE'S rules, regulations, policies, and procedures with which the students are expected to comply and notify the UNIVERSITY of any change in its personnel, operation, or policies which may affect the field education experience.
- F. Comply with all federal, state and local statutes and regulations applicable to the operation of the program, including without limitation, laws relating to the confidentiality of student records.
- G. The FIELDWORK SITE staff shall comply with APPENDIX B regarding the FIELDWORK SITE'S supervision of UNIVERSITY students.

III. THE PARTIES MUTUALLY AGREE

- A. The FIELDWORK SITE shall provide field experiences in such schools or classes of the FIELDWORK SITE and under the direct supervision and instruction of such employees of the FIELDWORK SITE, as specified by the duly authorized representatives of the FIELDWORK SITE and the UNIVERSITY.
- B. The FIELDWORK SITE may, for good cause, refuse to accept for field experiences, or terminate the field experience assignment of any student of the UNIVERSITY assigned to the FIELDWORK SITE in writing. Prior to removal of a student, the FIELDWORK SITE shall consult with the UNIVERSITY about its concerns and proposed course of action. The UNIVERSITY may terminate the field experience assignment or student teaching assignment of any student of the UNIVERSITY at the FIELDWORK SITE at any time, and may do so if the FIELDWORK SITE so requests in writing with a statement of reasons why the FIELDWORK SITE desires to have the student withdrawn.
- C. Neither party shall discriminate in the assignment of students on the basis of race, color, disability, sex, religion, national origin, ancestry, sexual orientation, or any other basis prohibited by law.
- D. The UNIVERSITY agrees to indemnify, hold harmless, and defend the FIELDWORK SITE, its agents, and employees from and against all loss or expense (including costs and attorney fees) resulting from liability imposed by law upon the FIELDWORK SITE because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with this Agreement and due or claimed to be due to the negligence of the UNIVERSITY, its agents, employees, or students.
- E. The FIELDWORK SITE agrees to indemnify, hold harmless, and at the UNIVERSITY'S request, defend the UNIVERSITY, its agencies and employees from and against all loss or expenses (including costs and attorney fees) resulting from liability imposed by law upon the UNIVERSITY because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with this Agreement, and due or claimed to be due to the negligence of the FIELDWORK SITE, its agents, or employees.
- F. The parties agree that the students are considered learners who are fulfilling specific requirements for field experiences as part of a degree and/or credential requirement. Therefore, regardless of the nature or extent of the acts performed by them, students are not to be considered employees or agents of either the UNIVERSITY or the FIELDWORK SITE for any purpose including Workers' Compensation or any other employee benefit programs. The students shall not be entitled to any monetary remuneration for services performed by them in the course of their training.

- G. The parties mutually agree each shall provide and maintain commercial general liability insurance acceptable to both parties in the minimum amounts of \$1,000,000 combined single limit, \$3,000,000 general aggregate and upon request shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date of this Agreement. Except for ten (10) days notice of non-payment of premium, the Parties will require 30 days written notice for any policies that are canceled, non-renewed, or coverage/limits that are reduced or materially altered.
- H. Both parties acknowledge they are independent contractors, and nothing contained in this Agreement shall be deemed to create an agency, joint venture, franchise or partnership relation between the parties and neither party shall so hold itself out. Neither party shall have the right to obligate or bind the other party in any manner whatsoever, and nothing contained in this Agreement shall give or is intended to give any right of any kind to third persons.
- I. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.
- J. Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below.

FIELDWORK SITE CONTACT INFORMATION:

Santee School District
 9625 Cuyamaca St.
 Santee, CA 92072
 Attn: Kristin Baranski
 Director, Special Projects and Assessment
 Tel. (619) 258-2358

UNIVERSITY CONTACT INFORMATION:

Chapman University College
 One University Drive
 Orange, CA 92866
 Attn: Ellen Curtis-Pierce, Ph.D.
 Associate Vice Chancellor of
 Professional Accreditation & Faculty
 Development
 Tel: (714) 997-6590

- K. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.
- L. In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after receipt of written notice of such default, or in the event of the loss of WASC accreditation by the UNIVERSITY, this Agreement may be immediately terminated by the non-defaulting party.
- M. This Agreement fully supersedes any and all prior agreements or understandings between the parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this Agreement.
- N. This Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be Orange County, California.

IV. TERM AND TERMINATION OF AGREEMENT

- A. THE TERM of this Agreement shall be effective 8/1/09 and shall continue in full force and effect through 6/30/14. This Agreement may be renewed for one (1) additional term of the contract by mutual written consent of the parties.
- B. THIS AGREEMENT may be terminated by either the UNIVERSITY or the FIELDWORK SITE with or without cause upon thirty (30) days written notice provided that (subject to the other terms of this Agreement) all students performing fieldwork at the time of notice of termination are given the opportunity to complete their fieldwork at the Fieldwork Site.

SIGNATURES:

FIELDWORK SITE: Signature: _____
 Name: _____
 Title: _____
 Date: _____

UNIVERSITY: Signature: _____
 Name: Gary Brahm
 Title: Chancellor
 Date: _____

Appendix A
Payment for Master Teachers for Teacher Education Fieldwork Only

I. SPECIAL PROVISIONS – RATES and PAYMENTS

- (a) \$ 200 Master Teacher stipend per nine (9) week session of full-time student teaching consisting of three to six (3-6) units for Multiple Subject Credential and Education Specialist Instruction Credential (Special Education) candidates.
- (b) \$ 150 Master Teacher stipend per nine (9) week session of full-time student teaching consisting of three to six (3-6) units for Single Subject Credential candidates.

METHOD OF PAYMENT: Stipend is to be paid directly to the school district.

In the event the assignment of a UNIVERSITY student is terminated by the UNIVERSITY and/or the FIELDWORK SITE for any reason after the student has been in student teaching and has been at the assignment for a minimum of two weeks, FIELDWORK SITE shall receive payment for one assignment on account of each student as though there had been no termination of the assignment. Said payment is to exceed no more than six (6) units per session of terminated assignment. In the event the field experience of a UNIVERSITY student is terminated by the UNIVERSITY and/or the FIELDWORK SITE for any reason after the student has been in the field experience for a minimum of two weeks, FIELDWORK SITE shall receive payment for one assignment on account of each student as though there had been no termination of the assignment.

Within thirty (30) days following the close of each session or academic session of the UNIVERSITY, the FIELDWORK SITE shall submit an invoice, in triplicate, to the UNIVERSITY for payment at the rate provided therein for all field experiences provided by the FIELDWORK SITE under and in accordance with this agreement during said session. This process may be altered according to individual districts procedures as to the manner in which the invoicing will proceed so long as the parties mutually agree to such alteration in advance.

Appendix B
Specific Supervision Requirements for Each Program

Teacher Education Fieldwork:

- A. "Field Experience" as used herein and elsewhere in this agreement means active participation in the duties and function of classroom under the direct supervision and instruction of employees of the FIELDWORK SITE who hold valid teaching credentials issued by the California Commission on Teacher Credentialing, authorizing them to serve as classroom teachers in the schools or classes in which the field experience is provided, and have completed a minimum of three years successful teaching experience. "Student Teaching" is used herein and elsewhere in this agreement means participation in the duties and function of classroom teaching under the direct supervision and instruction of employees of the FIELDWORK SITE who hold valid, teaching credentials issued by the California Commission on Teacher Credentialing, authorizing them to serve as classroom teachers in the schools or classes in which the student teaching experience is provided, and have completed a minimum of three years successful teaching experience.
- B. The UNIVERSITY'S Teacher Education Policy provides that student teachers without emergency or substitute permits may not be asked by the school districts to serve and be paid for substitute teaching as, under California law, student teachers are not certificated personnel and as they require full-time supervision. Those holding substitute or emergency permits may substitute for their master teacher only (a maximum of four (4) days only): when s/he is ill; when it is determined by the principal that this is in the best interest of the students in the classroom as well as the candidate; after the first four weeks of the first assignment; and/or when the candidate is paid.
- C. "Session of Student Teaching," for Multiple Subject and Single Subject Credential candidates as used herein and elsewhere in this agreement is considered to be a full day of student teaching daily for five (5) days a week for a minimum of nine (9) weeks for elementary credential candidates (for this, the elementary credential candidate receives three to six (3-6) session units of practice teaching credit), and three periods a day for five (5) days a week for a minimum of nine (9) weeks for secondary credential candidates (for this, the secondary credential candidate receives three to six (3-6) session units of practice teaching credit).
- D. "Session of Student Teaching," for Education Specialist Instruction Credential (Special Education) candidates as used herein and elsewhere in this agreement is considered to be a full day of student teaching daily for five (5) days a week for a minimum of nine (9) weeks for elementary credential candidates (for this, the elementary credential candidate receives three to six (3-6) session units of practice teaching credit), and three periods a day for five (5) days a week for a minimum of nine (9) weeks for secondary credential candidates (for this, the secondary credential candidate receives three to six (3-6) session units of practice teaching credit).
- E. An assignment of a Multiple Subject and Single Subject Credential candidate of the UNIVERSITY to student teaching in classes of schools of the FIELDWORK SITE shall be for a two nine (9) week session as mutually agreed between the UNIVERSITY and FIELDWORK SITE.
- F. An assignment of an Education Specialist Instruction Credential (Special Education) candidate of the UNIVERSITY to student teaching in classes of schools of the FIELDWORK SITE shall be for a single nine (9) week session as mutually agreed between the UNIVERSITY and FIELDWORK SITE.
- G. The assignment of a UNIVERSITY student to field experiences and student teaching at FIELDWORK SITE shall be deemed to be effective for the purposes of this agreement as of the date the student presents to the proper FIELDWORK SITE officials the assignment papers or

other documents provided by the UNIVERSITY effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

School Counseling Fieldwork:

- A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school counselor with at least two years of professional experience.
- B. Provide opportunities for students to gain a broad range of experiences, including experiences in:
 - a. Data based decision making: Assessing and reevaluating individual pupils and their programs.
 - b. Collaboration and consultation with school personnel and participation on interdisciplinary teams.
 - c. Developing, implementing and evaluating academic and behavioral interventions.
 - d. Providing counseling and other mental health interventions.
 - e. Home, school, community collaboration: working with parents and community members.
 - f. Learning about, helping develop, or evaluating policy, practices and programs.
 - g. Participating in professional development activities.
 - h. Participating in individual or group supervision.
 - i. Learning about and using technology and information systems.
 - j. Learning about Individual differences and student diversity.
- C. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school.
- D. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school counselor who has at least two years experience in school counseling to serve as the primary supervisor. The student may also work with other experienced school counselors for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
- E. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- F. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.
- G. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

School Psychology Fieldwork:

- A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school psychologist with at least two years of professional experience.
- B. Provide experiences with a diverse student population.
- C. Provide experiences with a variety of educational programs.

- D. Provide opportunities for students to gain a broad range of experiences, including experiences in:
 - a. Data based decision making: Assessing and reevaluating individual pupils and their programs.
 - b. Collaboration and consultation with school personnel and participation on interdisciplinary teams.
 - c. Developing, implementing and evaluating academic and behavioral interventions.
 - d. Providing counseling and other mental health interventions.
 - e. Home, school, community collaboration: working with parents and community members.
 - f. Learning about, helping develop, or evaluating policy, practices and programs.
 - g. Participating in professional development activities.
 - h. Participating in individual or group supervision.
 - i. Learning about and using technology and information systems.
 - j. Learning about Individual differences and student diversity.

- E. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school.

- F. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school psychologist who has at least two years experience in school Psychology to serve as the primary supervisor. The student may also work with other experienced school psychologists for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.

- G. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and a half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.

- H. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.

- I. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

School Administration:

- A. The FIELDWORK SITE shall provide student with individual and/or small group supervision from an experienced school administrator.

- B. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual and/or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.

- C. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.

DISCUSSION AND/OR ACTION ITEMS Item E.

Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Discussion and/or Action.

Discussion and/or Action Item E.1.1. Approval of Professional Leadership Team Agreement to Take Two Percent (2%) Roll Back and Two (2) Furlough Days for the 2009-2010 School Year

Prepared by Dr. Patrick Shaw
July 21, 2009

BACKGROUND:

Santee’s Professional Leadership Team met and discussed the dismal condition of the District’s budget and what they as leaders could do to help Santee in this time of need.

The Santee School District has always been a close-knit community and the Professional Leadership Team felt that they needed to show their support to the students, community, staff, and School Board.

In keeping with what is in the “best interest” for all students and understanding that students are one of the most important components of the District, they decided to roll back their salaries by two percent (2%) and take two (2) furlough days for the 2009-2010 school year.

RECOMMENDATION:

Administration recommends that the Board of Education approve this change in compensation for the Professional Leadership Team for the 2009-2010 school year.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

It is estimated that the two percent (2%) roll back will save the District approximately \$71,500, and the two (2) furlough days will save the District approximately \$39,806 for a total of approximately \$111,306 in the 2009-2010 school year.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.1.1.
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Discussion and/or Action Item E.1.2. Junior High Building Dedications for Carlton Hills, Carlton Oaks, and Rio Seco Schools

Prepared by Dr. Patrick Shaw
July 21, 2009

BACKGROUND:

The Superintendent requests direction from the Board of Education for a plan to dedicate the three new 10-classroom buildings at Carlton Hills, Carlton Oaks, and Rio Seco schools and mark the grand opening of their newly modernized campuses. The following dates have been proposed by the school principals:

Carlton Hills School:	September 24
Carlton Oaks School:	September 17
Rio Seco School:	September 22

Sycamore Canyon School will also wish to schedule a date for an Open House and grand opening of their modernized campus. A dedication would be held when their new library building is completed.

Administration would like to propose the dedications immediately precede Back to School Nights at each school. This would provide the opportunity for teachers and families to come together for the dedication and for all of the classrooms to be open to show parents the modernized classrooms and new junior high classrooms where their students are learning.

Some items regarding the dedications administration requests direction on include:

- A potential guest list,
- The time of day, and
- A tentative agenda.

Also, the bronze dedication plaques for each junior high have been ordered and should be installed prior to the proposed dates. Administration requests Board direction on the placement of the plaques on the 10-classroom buildings.

RECOMMENDATION:

The Superintendent recommends that the Board of Education discuss and provide direction for implementing a plan for building dedications at Carlton Hills, Carlton Oaks, and Rio Seco schools and a Grand Opening at Sycamore Canyon School. Administration also requests Board direction on the placement of the bronze dedication plaques on the new 10-classroom buildings.

This recommendation supports the following district goal:

- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

Estimated expenses for these events would be \$100 each.

STUDENT ACHIEVEMENT:

The new learning environments will contribute to increased student achievement, according to studies completed about improved lighting and learning environments.

Motion:		Second:		Vote:		Agenda Item E.1.2.
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BACKGROUND:

For the past several months, State lawmakers have been debating how to close a \$26.3 billion budget deficit that will require substantial cuts to State services, including reductions to education funding. There are some indications that a State budget deal might be consummated by Friday July 17, 2009. If details are released prior to the Board of Education meeting, administration will provide a financial update.

RECOMMENDATION:

No action is requested at this time. Any action taken is always at the discretion of the Board.

This recommendation supports the following District goals:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

State lawmakers have been debating how to close a \$26.3 billion budget deficit that will require substantial cuts to State services, including reductions to education funding. At this time, the District's adopted budget document projects revenues in the General Fund to be \$48.4 million based primarily on assumptions included in the Governor's May Revise with one subsequent revision. These assumptions will likely change with adoption of a new State spending plan since proposed 2008-09 reductions were not enacted before June 30, 2009. This will likely mean that the total of cuts proposed for education will occur in 2009-10.

STUDENT ACHIEVEMENT IMPACT

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.1.
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BACKGROUND:

The Facilities Committee is a Board Advisory Committee currently chaired by Christina Becker, the Director of Facilities and Modernization. The Committee is composed of community members, a facilities coordinator, a representative from the San Diego County Office of Education, Board members, Principals, technology staff, representatives from CSEA, SAA, and STA, and the Assistant Superintendent of Business Services. The Committee meets monthly from September through June of each year. The Board of Education's Charge to the Facilities Committee is:

- 1) Advise on the development of facilities planning application processes and timelines;
- 2) Recommend project funding priorities;
- 3) Receive and review facilities proposals from departments, program areas, and/or maintenance and operations;
- 4) Recommend representatives as consultants or advisors to serve on the District's Facilities Committee;
- 5) Recommend procedures and policies;
- 6) Review State reports and short/long-term facilities planning documents for compliance and make recommendations to ensure compliance; and
- 7) Work to develop and modernize District facilities to the fullest extent possible.

A specific outcome of the Committee is to develop an application to the State for the purpose of securing State modernization 60% matching funds totaling \$19.7 million. Since 2005, with the forming of the Committee, the specific outcomes have been met and exceeded. As of June 2009, the Santee School District submitted or plans to submit applications for State Grants totaling over \$50 million for new construction, modernization, facilities hardship, and joint use projects

Tonight, Christina Becker will present a report to the Board of Education on what the Committee has reviewed this year, what goals they have completed, and the future focus of the Committee.

RECOMMENDATION:

It is recommended that the Board of Education review the attached annual Facilities Committee Report. Any action taken is always at the discretion of the Board.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The Committee reviews Modernization topics which often involve millions of dollars. A specific outcome of the Committee is to develop an application to the State for the purpose of securing State modernization 60% matching funds. As of June 2009, the Santee School District has submitted or plans to submit applications for State Grants totaling over \$50 million for new construction, modernization, facilities hardship, and joint use projects

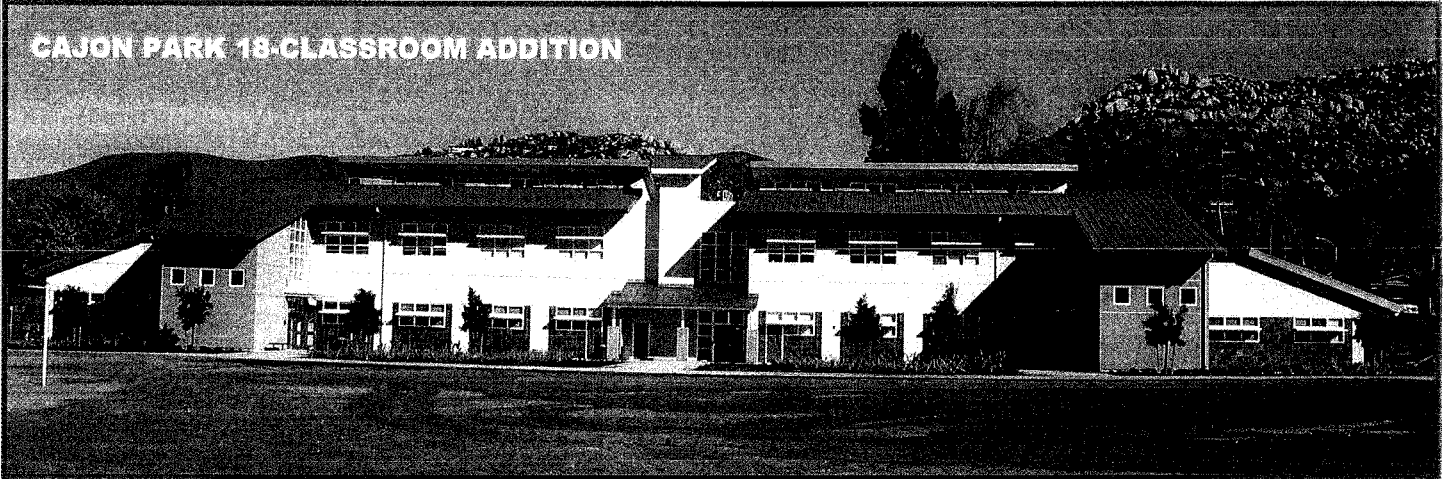
STUDENT ACHIEVEMENT IMPACT:

The Modernization/Capital Improvement Program plans will positively impact student learning environments.

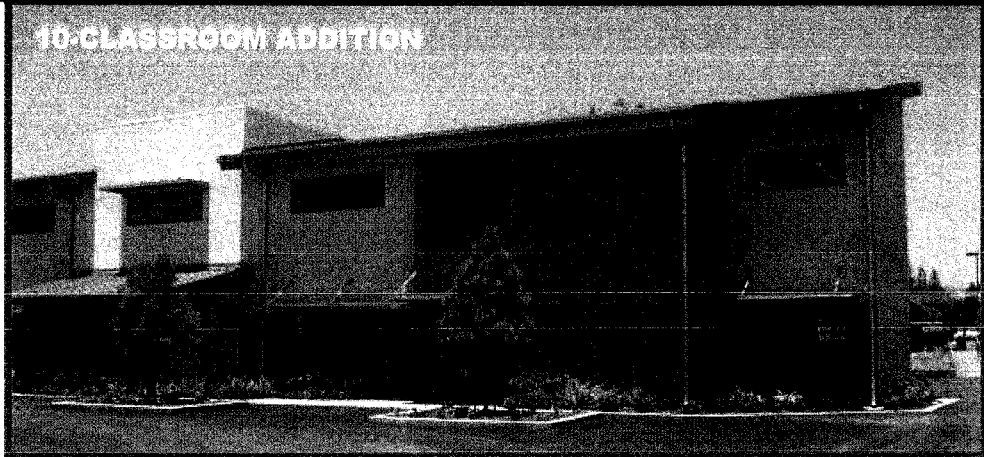
Motion:		Second:		Vote:		Agenda Item E.3.1.
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CAJON PARK 18-CLASSROOM ADDITION



10-CLASSROOM ADDITION



SANTEE SCHOOL DISTRICT FACILITIES COMMITTEE ANNUAL REPORT



2007 to 2009



FACILITIES ANNUAL REPORT

July 2009

The Facilities Committee is a Board Advisory Committee currently chaired by Christina Becker, the Director of Facilities and Modernization. The Committee is composed of community members, facilities coordinator representative from the San Diego County Office of Education, two Board members, Principals, technology staff, Director of Maintenance and Operations, representatives from CSEA, SAA, and STA, and the Assistant Superintendent of Business Services. The Committee meets monthly from September through June of each year. The Board of Education's Charge to the Facilities Committee is:

- (1) Advise on the development of facilities planning application processes and timelines;
- (2) Recommend project funding priorities;
- (3) Receive and review facilities proposals from departments, program areas, and/or maintenance and operations;
- (4) Recommend representatives as consultants or advisors to serve on the District's Facilities Committee;
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A specific outcome of this committee is to develop an application to the State for the purpose of securing State modernization 60% matching funds totaling \$19.7 million.

Since 2005, with the forming of the Committee, the specific outcomes have been met and exceeded. A specific outcome of this committee is to develop an application to the State for the purpose of securing State modernization 60% matching funds totaling \$19.7 million. As of June, 2009, the Santee School District qualifies for approximately \$52 million in new construction, hardship, joint-use and modernization State grant funds. The Facilities Committee will continue to follow the progress the modernization planning.

Facilities Committee Membership List as of July, 2009:

Daryl Asprion	Andy Johnston	Jacqueline Ray
Dan Bartholomew	Allwyn Gazi	Marc Robbins
Christina Becker	Kyle Goodwater	Michele Rose
Joanne Branch	Ernesto Gutierrez	Barbara Ryan
Dustin Burns	Linda Moen	JoAnn Schultz
Allen Carlisle	Karen Ortega	Debra Simpson
Dianne El-Hajj	Stephanie Pierce	

2

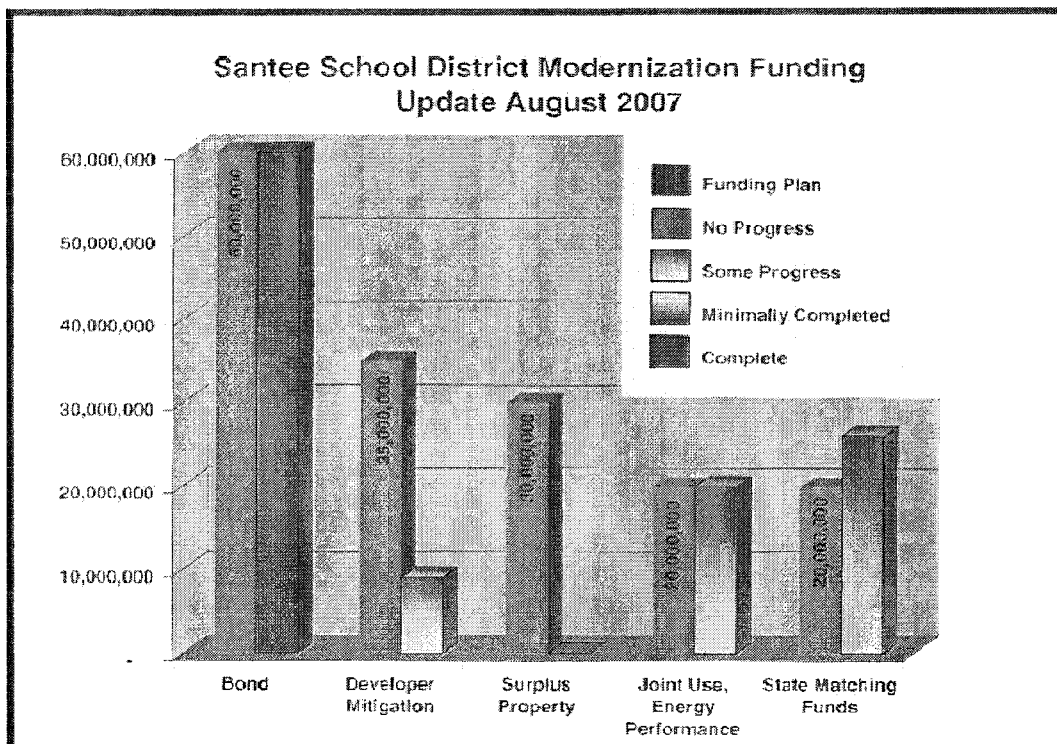
FACILITIES ANNUAL REPORT

July 2009

HISTORY/BACKGROUND

On June 10, 2005, the Board of Education provided administration with direction to proceed with the District's Facilities Modernization Implementation Plan and develop a Facilities Steering Committee to review proposals and recommendations in the planning process and bring them to the Board for approval. The initial Committee Members included Allen Carlisle, Board Member, Santee School District; Ted Doughty, Director of Maintenance, Operations & Facilities, Santee School District; Bryan Ehm, San Diego County Office of Education; Christina Becker, Director of Long-Term Planning, Cajon Valley Union School District; and Bill Clark, Assistant Superintendent, Santee School District.

During the summer months of 2007, budgets were developed, construction timelines were proposed and the Independent Citizens' Oversight Committee (ICOC) was developed. The ICOC held their first organizational meeting at Rio Seco School's media center in June, 2007. The funding budget below shows where our construction funding sources originated from:

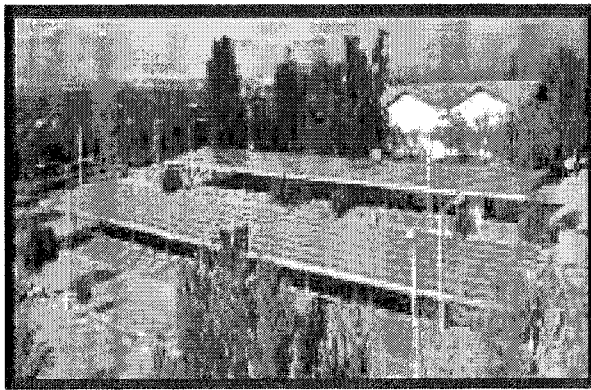




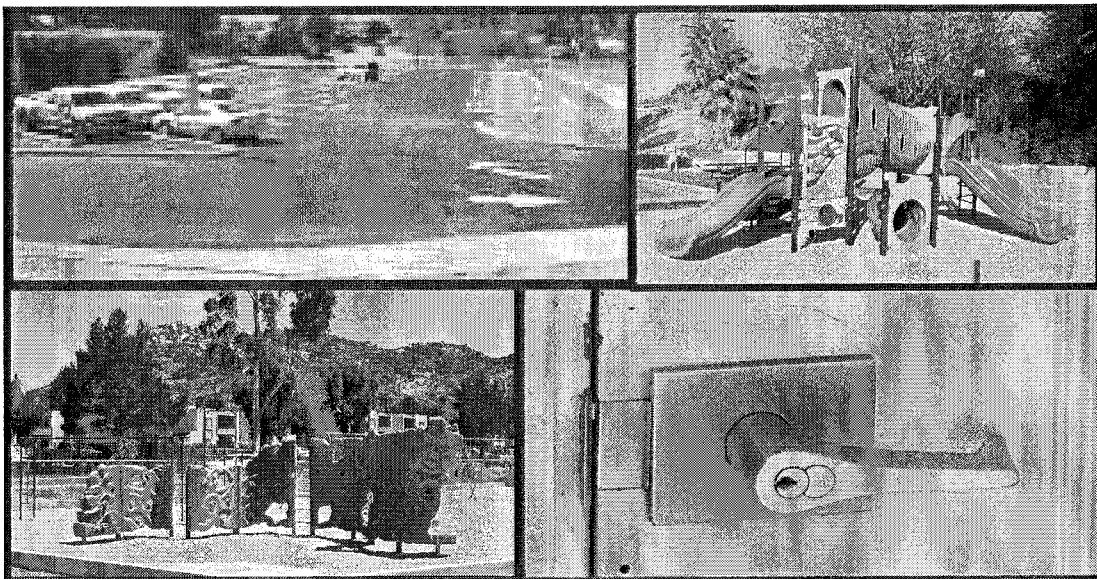
FACILITIES ANNUAL REPORT

July 2009

In August 2007, Bill Clark introduced Chevron Energy Solutions to begin to look at ways to incorporate solar projects in our modernization plans to bring forth future energy savings to our district. A collaborative effort with the City of Santee proposed new athletic fields at Prospect Avenue, Carlton Hills, Carlton Oaks, and Hill Creek. The Board approved the upgrades and installation of playground equipment and locks to be done ahead of modernization schedule.



In September 2007, Bill Clark shared a budget of \$127 million and spoke about Priority One projects from the Bond language. Until we reach the proposed \$165 million, and by sticking to the Bond language, we will fine tune the project plans, and will work on Priority Two as funds become available.

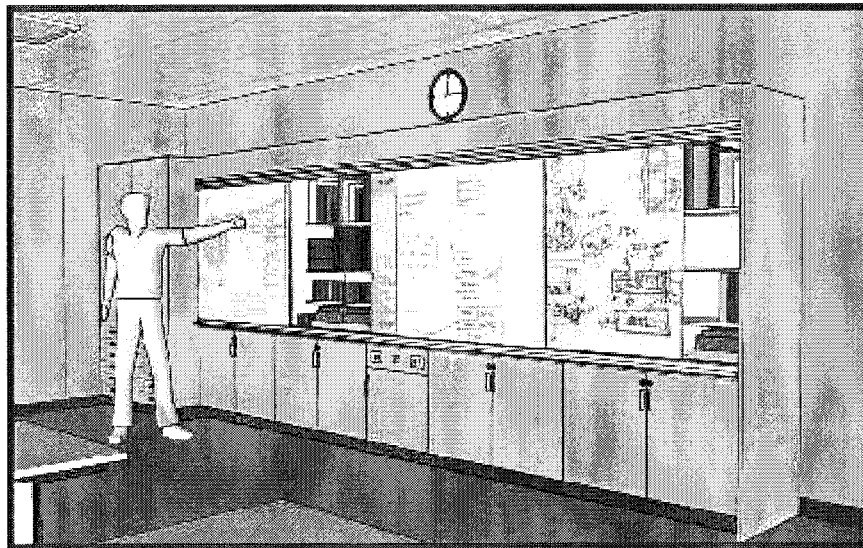


FACILITIES ANNUAL REPORT

July 2009

In November 2007, Ted Doughty shared comments about the success of the Pepper Drive parking lot improvements, progress with the City of Santee park planning east of Rio Seco, bid openings / awards for playground equipment installation, cooling tower relocation at Cajon Park, and door lock replacements. Bill Clark shared that the Board wanted to be sure to have money in place for each project and for that reason, the District hired an independent auditor to make sure that we keep on track and reduce the risk in program planning. Suggested color schemes for the sites were on display, along with floor plans for each school site.

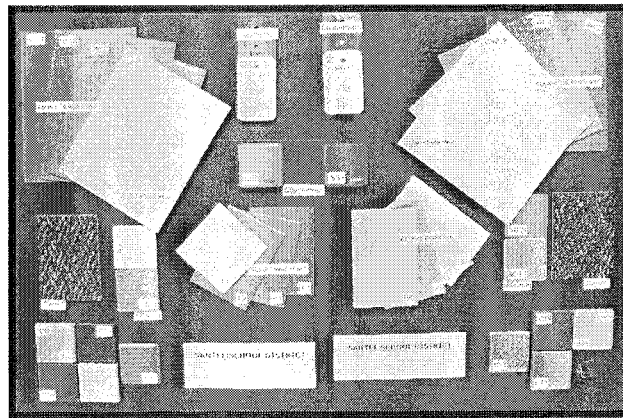
In January, 2008, Christina Becker shared typical modernized classroom designs with teaching walls, new individualized HVAC units, new lighting, new ceilings,, new carpet, new paint and updated technology. Bill Clark and Christina Becker shared some comparisons between the upcoming board review of designs for the new junior high buildings between a 5- and 10-classroom additions. She shared how the 18-classroom addition at Cajon Park addressed the needs of the Cajon Park campuses by using the bottom level for junior high and the upper level to accommodate eight displaced elementary classrooms during modernization to make room for the Library Resource Center.



FACILITIES ANNUAL REPORT

July 2009

In March 2008, all the school site programs by site were presented. The Board approved the 10-classroom buildings for six junior highs. It was explained that due to economic times and because of low bidding we were able to reduce the budget construction costs and increase the program. This meant that six schools will get the 10-classroom, 2-story building addition. The Board approved the interior school colors for each school site at the February 2, 2008, workshop.



In April 2008, Santee School District held its Capital Improvement (CIP) Proposition R Program Start Ground Breaking Ceremony at Cajon Park. Construction for the new 2-story addition at Cajon Park began March 15, 2008. Job walks for bidding at 5 schools for modernization were under way for construction to begin on June 12, 2008, to begin modernization over the summer.



Activity ID	Activity Description	Orig Dtr	Early Start	Early Finish	2008												2009											
					J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
Santee School District																												
Cajon Park Modernization																												
Construction																												
14090	Phase 1a - New Classroom Addition	187	14MAY08*	22DEC08	[Gantt bar]												Phase 1a - New Classroom Addition											
18095	Phase 1b - K Corner Relocatables	81	05MAY08*	27AUG08	[Gantt bar]												Phase 1b - K Corner Relocatables											
18133	Phase 2 - Site Electrical Upgrades	34	15JUN08*	01AUG08	[Gantt bar]												Phase 2 - Site Electrical Upgrades											
18125	Phase 2 - Buildings A, D, E, and G	41	27JUN08*	27AUG08	[Gantt bar]												Phase 2 - Buildings A, D, E, and G											
18150	Phase 3 - Building B	68	16SEP08*	22DEC08	[Gantt bar]												Phase 3 - Building B											
18170	Phase 4 - Buildings C and H	78	12JAN09*	30APR09	[Gantt bar]												Phase 4 - Buildings C and H											
Carlton Hills Modernization																												
Construction																												
42042	Phase 1 - Site Electrical Upgrades	33	17JUN08*	01AUG08	[Gantt bar]												Phase 1 - Site Electrical Upgrades											
42040	Phase 1 - Buildings A, B and C	46	24JUN08*	27AUG08	[Gantt bar]												Phase 1 - Buildings A, B and C											
40090	Phase 2 - New Classroom Addition	137	03SEP08*	18MAY09	[Gantt bar]												Phase 2 - New Classroom Addition											
42065	Phase 3a - Building D	70	16SEP08*	24DEC08	[Gantt bar]												Phase 3a - Building D											
42090	Phase 3b - Building E	41	16JAN09*	16MAY09	[Gantt bar]												Phase 3b - Building E											
42118	Phase 4a - Building G	79	30MAR09*	25JUL09	[Gantt bar]												Phase 4a - Building G											
Rio Seco Modernization																												
Construction																												
22042	Phase 1 - Site Electrical Upgrades	34	18JUN08*	22JUL08	[Gantt bar]												Phase 1 - Site Electrical Upgrades											
22040	Phase 1 - Buildings A,C,D and Admin Office	41	01JUL08*	27AUG08	[Gantt bar]												Phase 1 - Buildings A,C,D and Admin Office											
23090	Phase 2 - New Classroom Addition	167	03SEP08*	30APR09	[Gantt bar]												Phase 2 - New Classroom Addition											
22065	Phase 3 - Building B	68	16SEP08*	22DEC08	[Gantt bar]												Phase 3 - Building B											
22090	Phase 4 - Building E	78	12JAN09*	30APR09	[Gantt bar]												Phase 4 - Building E											
Carlton Oaks Modernization																												
Construction																												
32042	Phase 1 - Site Electrical Upgrades	32	18JUN08*	01AUG08	[Gantt bar]												Phase 1 - Site Electrical Upgrades											
32040	Phase 1 - Buildings A,C,D and Admin Office	41	01JUL08*	27AUG08	[Gantt bar]												Phase 1 - Buildings A,C,D and Admin Office											
30090	Phase 2 - New Classroom Addition	166	03SEP08*	29APR09	[Gantt bar]												Phase 2 - New Classroom Addition											
32065	Phase 3 - Building B	68	16SEP08*	22DEC08	[Gantt bar]												Phase 3 - Building B											
32090	Phase 4a - Building E	78	12JAN09*	30APR09	[Gantt bar]												Phase 4a - Building E											
Sycamore Modernization																												
Construction																												
52042	Phase 1 - Site Electrical Upgrades	32	18JUN08*	01AUG08	[Gantt bar]												Phase 1 - Site Electrical Upgrades											
52040	Phase 1 - Buildings A, C and D	44	26JUN08*	27AUG08	[Gantt bar]												Phase 1 - Buildings A, C and D											
52065	Phase 2 - Building B	50	16SEP08*	24NOV08	[Gantt bar]												Phase 2 - Building B											
50090	Phase 3 - New Library Building E	116	15JUN09*	25NOV09	[Gantt bar]												Phase 3 - Building G											
52090	Phase 4 - Building G	55	15JUN09*	31AUG09	[Gantt bar]												Phase 4 - New Library Building E											

Run Date



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Sheet 1 of 1

Santee School District

Master Program Summary Schedule

© Primavera Systems, Inc.



Barnhart, Inc.

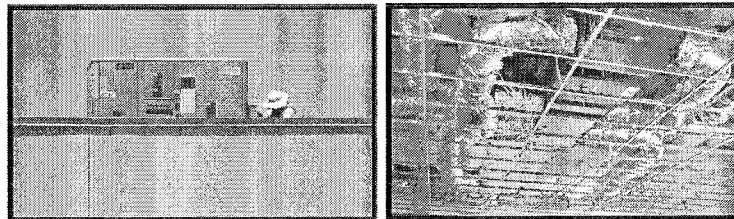


FACILITIES ANNUAL REPORT

July 2009

Reclaimed water is being installed at Prospect Avenue School. Padre Dam Water District and Santee School District have a memorandum of Understanding for reclaimed water at Carlton Hills and are continuing to work together to get reclaimed water at other school sites. Chet F. Harritt, Cajon Park and Rio Seco already have reclaimed water.

Bill Clark shared that discussions between two major carriers for HVAC & Electrical Equipment to securing pricing over two years for all nine schools will insure great savings, possibly \$400,000. Trane HVAC units were selected and had higher efficiency ratings.



The Santee School District website modernization page was updated with pictures and timelines for construction and modernization.

In May, 2008, discussion continued with Solar options. There were proposals from 3 different vendors. Bill Clark was very surprised with the savings. Christina shared energy incentives by working with SDG&E Savings by Design team. By utilizing highly efficient HVAC units, etc., Santee School District may be getting \$45,000 back in rebates for Carlton Hills alone. The savings for the new Cajon Park 20-classroom addition should be approximately \$15,000. Total incentives are over \$600,000.

In June, 2008, modernization began at 5 schools: Cajon Park, Carlton Hills, Carlton Oaks, Rio Seco, and Sycamore Canyon.

Christina said that the next project to get approved through DSA is the 10-classroom additions that will be built at Carlton Hills, Carlton Oaks, and Rio Seco.

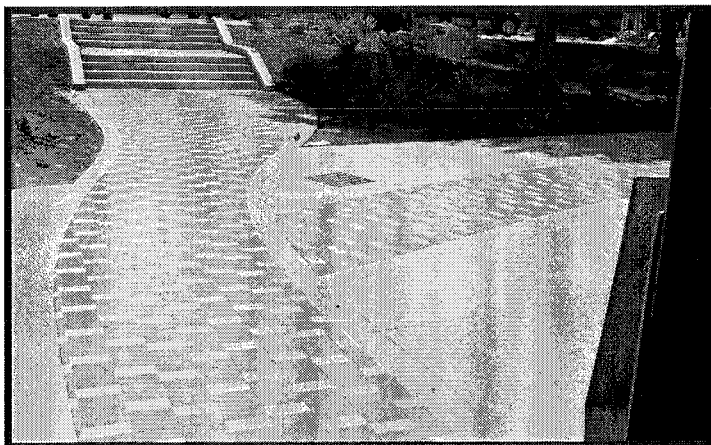
Ted Doughty said that the K-Corner bid walk was completed and two new portables are going to be installed in a few weeks.



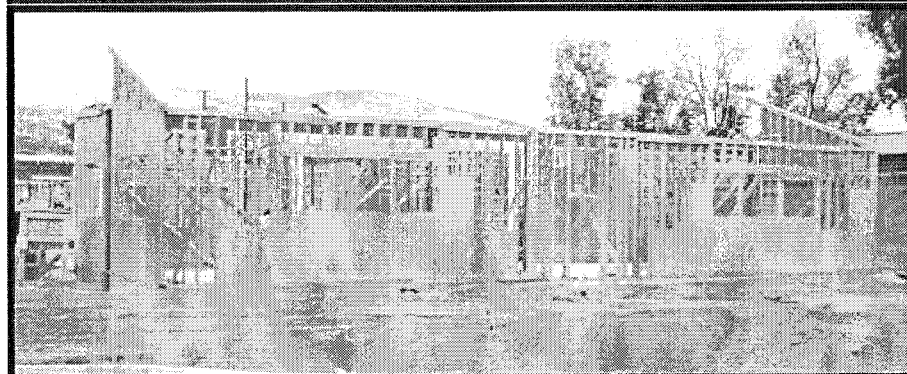
FACILITIES ANNUAL REPORT

July 2009

The Cajon Park Path of Knowledge legacy pavers went on sale and have done well.



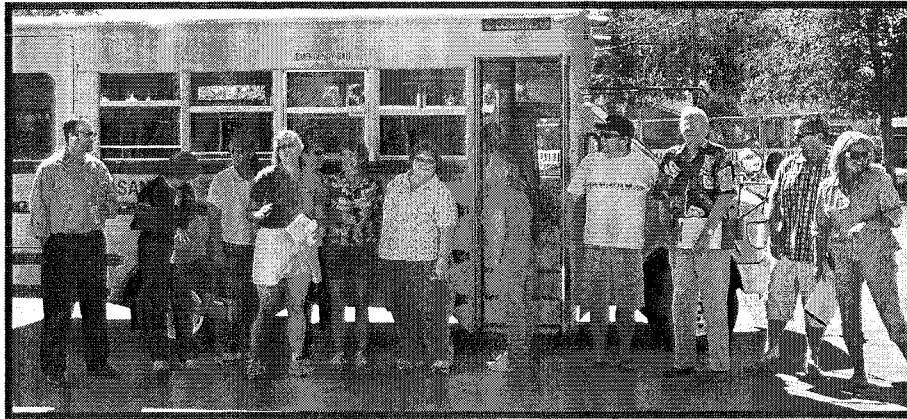
In June, 2008, teachers and the community expressed their delight with the progress and timelines at all the sites. Cajon Park Junior High progress is shown below along with onlookers from an elementary class at Cajon Park.



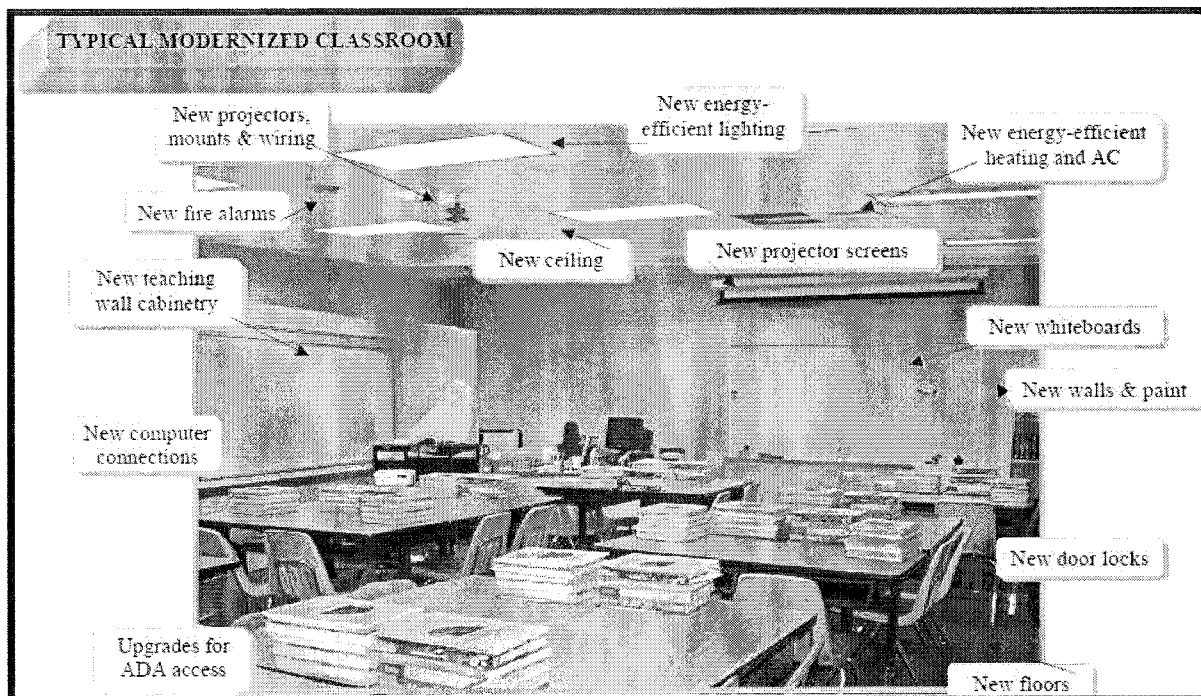
FACILITIES ANNUAL REPORT

July 2009

In August, 2008, the Facilities Committee and the ICOC were invited to a Bus Tour of the 5 schools undergoing modernization. The comments from the members were positive and they all enjoyed seeing the work in progress.



In September, 2008, our Maintenance and Operations department worked throughout Labor Day weekend to help clean up for school opening at Carlton Hills and Carlton Oaks. A typical modernized classroom is shown:



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FACILITIES ANNUAL REPORT

July 2009

Bill Clark presented the budget handout and shared that the projects were on schedule and under budget. He also noted that school did open on time.

The children at Pepper Drive school were very excited to watch the playground equipment installation and to see 3 dump trucks unload wood chips and in about 1½ be able to play on the new equipment. The process of it all was a great experience for the children.

In October 2008, Bill introduced the new architectural firm, Trittipio Architectural Planning. He shared how they were selected through a very competitive process. Our construction management team, Barnhart, Inc., have spoken very highly of them. The new firm specialize in elementary schools and have a lot of experience in construction while school is in session. They have also worked alongside Barnhart, Inc. for many years.

Now that much of the modernization is completed, there is a list of items to resolve at each school site. John Tofflemire was hired to go to each site to help to resolve these post-construction issues.

The Solar project is on hold until the interest rates reflect a self-sustaining loan. We are looking into alternatives. Santee School District is very interested in going “green”; however, it needs to be fiscally responsible. Joanne Branch mentioned that the SDCOE is working on a solar consortia for the entire county; however, this process may take up to 5-years. SDCOE is working on potentially getting everyone off the grid and/or managed by the county offices.

Comments were made that the landscaping is beautiful and the shade plants and the colors are gorgeous.

In December, 2008, Bill Clark shared that the State of California has 6-8 weeks of cash left which will affect Phase 2 in our construction plans. The State has also put on hold our matching eligible contributions. They will delay making payments to us and that could mean that we will not be able to award contracts in February for work in March. There are timelines that need to be met.

Teachers began moving into the new 18-classroom building at Cajon Park over winter break.



FACILITIES ANNUAL REPORT

July 2009

Craig Bullock from SDG&E Savings by Design, and Chip Fox from California High Performance Schools (CHPS) presented energy efficient savings and rebate programs.

SUMMARY OF ENERGY SAVINGS SANTEE SCHOOL DISTRICT IMPLEMENTED OVER THE LAST TWO YEARS THROUGH CONSTRUCTION AND MODERNIZATION

- ◆ Energy Assessment of all District Schools.
- ◆ Assessment included analysis of lighting, controls, heating, air conditioning, computer management, photovoltaic and miscellaneous energy conservation measures.
- ◆ Completed specifications for upcoming modernization projects.
- ◆ \$18 million District-Wide Energy Conservation Capital Improvement Program meeting California High Performance Schools (CHPS) guidelines and SDG&E Energy by Design incentives.
- ◆ Identified more than \$687,000 in SDG&E rebates.
- ◆ Energy-saving measures include \$450,000 in annual energy-savings opportunities with reduction of \$2,136,929 kWh and 2.546 therms.
 - Comprehensive lighting retrofits at all nine district schools.
 - Major HVAC system replacement at all nine district schools.
 - Installation of energy Management Software district-wide.
 - Completed at five schools to date, remaining four in process.
- ◆ Developed energy policy procedures and practices such as increased classroom day lighting, dark schools/reduced vandalism.
- ◆ Implemented Green Schools CHPS guidelines which are measures that reduce our carbon footprint.
- ◆ Saved the district tens of thousands of dollars in utility bills and reduced waste.
- ◆ Increased natural day lighting of classrooms which should produce a savings of approximately \$25,000 per school site annually.
- ◆ Reduced water waste & usage by 15% through the waterless urinals and low flow toilets and fixtures at all schools and use of reclaimed water for irrigation on six of nine campuses.
- ◆ Used recycled and green building material with no cost impact, but a great reduction in carbon impacts.

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FACILITIES ANNUAL REPORT

July 2009

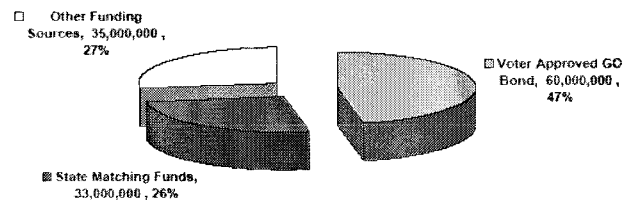
Following are excerpts from the December 2008 Independence Citizens' Oversight Committee Annual Report:

Santee School District Received an A+ Bond Rating by Standard & Poor's

Monthly Milestones

November 2006—Santee Bond Passes
March 2007—ICOC formed
June 2007—First ICOC Newsletter
Summer 2007—Quick Start (QS) projects: Completed playgrounds structures and four joint-use turf fields.
September 2007—Second ICOC Newsletter. Junior High addition design begins. Joint-use funds of \$7.8 million from State realized.
December 2007—Third ICOC Newsletter. Security door locks begins.
March 2008—Fourth ICOC Newsletter. Cajon Park addition begins.
April 2008—Program Start ground breaking ceremony. Security locks completed.
June 2008—Fifth ICOC Newsletter. Prototype teaching wall and modernization construction begins at five schools: Cajon Park, Carlton Hills, Carlton Oaks, Rio Seco, and Sycamore Canyon. ICOC 1st year Program Performance Review completed.
September 2008—Sixth ICOC Newsletter. 89 classrooms modernization completed. New classroom additions begin at Carlton Hills, Carlton Oaks, and Rio Seco. Projects ahead of schedule.
October 2008—QS play structures continue at all schools.
November 2008—ICOC Annual Report issued to Board.

Prop R Funds Vs. Other Funds Projected Funding



PROP R COSTS: PROGRAM ON BUDGET

Original Funding: Prop R is currently funded with \$128 million; \$60 million from Prop R; \$33 million in state school building grants; and \$35 million from other funding sources.

FACILITIES ANNUAL REPORT

July 2009

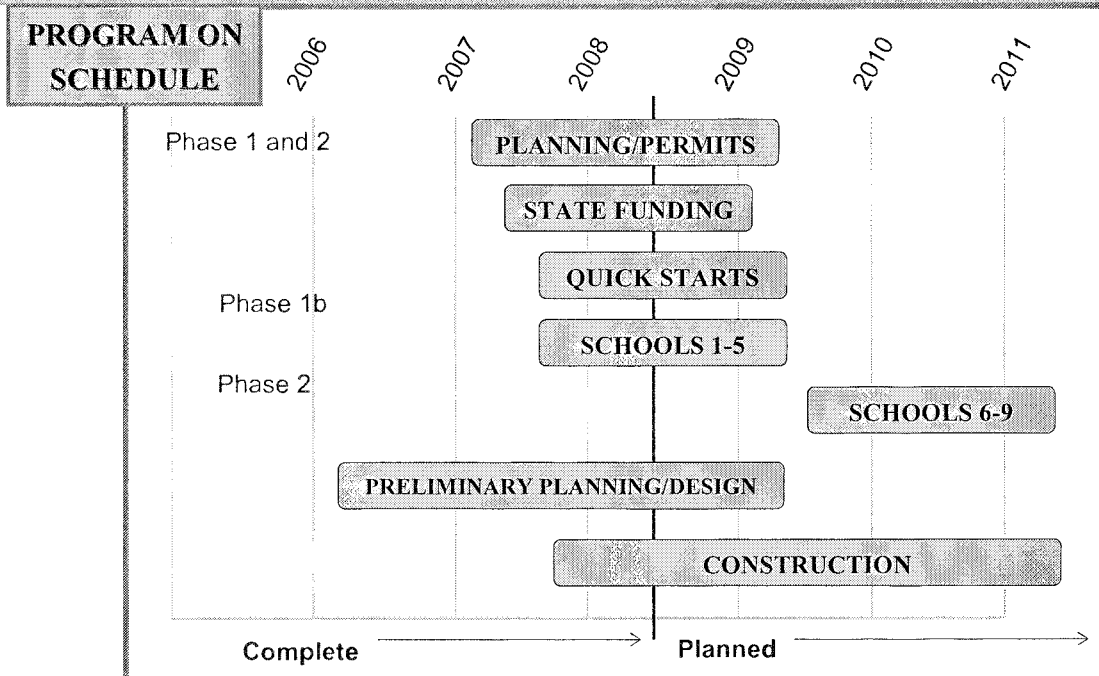
PROP R PLANNING & STATUS

Prop R is an aggressive building program intended to complete major renovations and modernization of nine schools (including new science labs and junior high classrooms). The work is divided into a series of phases.

Phase 1a: Quick Start projects which included security locks, play structures, and joint-use fields.

Phase 1b: Upgrades of the infrastructure for electrical, gas, and low voltage systems (such as phone lines, computer lines, fire alarm systems etc.) at 5 school campuses and modernize classrooms and add junior high school buildings with science labs. Modernization work consists of replacing floors, ceilings, lighting, electrical computer connections, air conditioning, heating, painting, repairing or replacing roofing; renovating restrooms and making accessibility improvements to meet the minimum requirements of the Americans with Disabilities Act (ADA). About 55% of the classrooms in the District will be modernized in this phase.

Phase 2: Upgrades of the infrastructure for electrical, gas, and low voltage systems (such as phone lines, computer lines, fire alarm systems etc.) at 4 school campuses and modernize classrooms and add junior high school buildings with science labs at 3 schools. Modernization work consists of replacing floors, ceilings, lighting, electrical computer connections, air conditioning, heating, painting, repairing or replacing roofing; renovating restrooms and making accessibility improvements to meet the minimum requirements of the Americans with Disabilities Act (ADA). The remaining 45% of the classrooms in the District will be modernized in this phase.

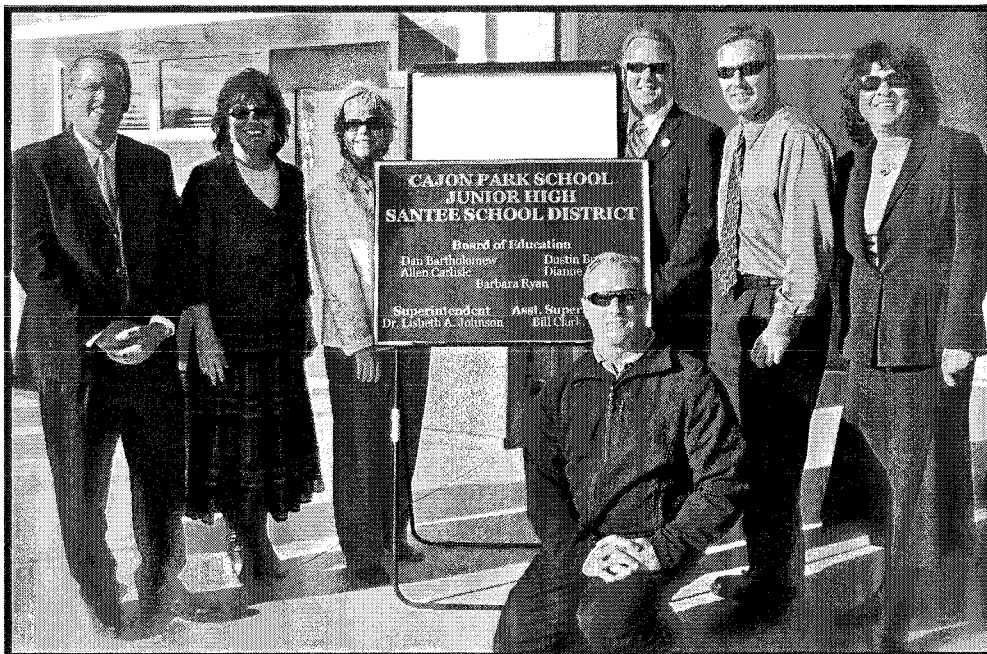


FACILITIES ANNUAL REPORT

July 2009

In January 2009, Bill Clark said that 75% of the plans for the ball field and turf project at Chet F. Harritt are complete and will be going to bid along with the Chet F. Harritt modernization in March. The goal is to have the ball fields done by mid-summer. We are working with the City of Santee towards joint-use. We can put in the irrigation and the City can come up with the money to put in the fields. of the school site plans.

In February 2009, an open house and dedication was held at the new Cajon Park 18-classroom addition.



In March 2009, State funding is a major issue at this time. The State funding is frozen. The Board authorized a consulting team to create bridge funding options to keep the Capital Improvement Program (CIP) going ahead of cash flow. At this time, we are proceeding with permits and schedules as if there will be funding. Because of the State furloughs, there have been delays in the permitting process. Christina Becker is still working on ways to bring Santee School District additional funding and has been working with Joanne Branch by applying for Facility Hardship Grant Funding since Santee School closed and we now house those students at the new 10-classroom additions at Rio Seco, Carlton Hills, and Carlton Oaks.



FACILITIES ANNUAL REPORT

July 2009

In April, 2009, a farmer's market started selling fresh produce at the parking lot of the demolished Santee School site. It appears to be a great attraction for the residence of Santee and it also generates income to the District as we receive a percentage of their sales.

In May, 2009, CIP funding is contingent on State funds which are at risk due to the State fiscal crisis. Alternatives were presented to the Board to decide what projects will move forward and which will have to wait until future funding is available. We are due \$32 million from the State. The items presented to consider besides full modernization at the Phase 2 schools are the rebates and incentives we will receive from updating switchgear and adding new HVAC units, and the money we already received from the City of Santee to go ahead with the Chet F. Harritt ball field relocations.

Modernization has been completed at the Phase 1 schools, and the junior high buildings will be completed by the end of June.

Discussion and/or Action Item E.3.2.
 Prepared by Karl Christensen
 July 21, 2009

Approval/Ratification of Lease-Leaseback
 Contract Amendments #10 and #12
 (Chet F. Harritt, and Prospect Avenue) -
 Changes to Schedule and Scope

BACKGROUND:

On February 2, 2008, the Santee School District Board of Education adopted Resolution No. 0708-16, approving and authorizing the execution of a Site Lease, Sublease Agreement, and Lease-Leaseback Construction agreement between the District and Douglas E. Barnhart, Inc., in order to provide for the modernization of existing school facilities at nine school sites within the District (the "Project"). On April 1, 2008, the Board approved Amendment #1 for the Guaranteed Maximum Price (GMP) of the Cajon Park classroom addition. On June 3, 2008, the Board approved amendments numbers 2 thru 6 for the GMP for five school modernizations. On September 2, 2008, the Board approved Amendments 7 through 9 for the ten-classroom additions at Carlton Hills, Rio Seco, and Carlton Oaks schools.

Amendments 10 through 12 for school modernizations at Chet F. Harritt, Hill Creek, and Prospect Avenue schools, were approved May 2, 2009 and then later suspended and revised by changes to scope and schedules. The amendments will establish the final GMP options and include a five percent (5%) Owner's contingency within the GMP to be used with District approval, with the remainder reverting to the District at the end of the construction. The following table establishes the GMP for costs to date and infrastructure at Chet F. Harritt and Prospect Avenue schools to ratify the extended contract cost in the future if the Board decides to continue to complete phases over an extended schedule (*estimates provided for Hill Creek School with material and labor escalation not extended in GC costs).

Amendment	School	Project	Previous GMP	Cost to Date	Infrastructure GMP	Additional Phasing GC Costs	Total GMP If Extended Phase Schedule
#10	Chet F. Harritt	Modernization	\$6,306,990	\$262,368	\$981,031	\$394,155	\$6,966,513
#11	Hill Creek	Modernization	\$8,207,015	*\$301,564	None	*\$400,000	*\$8,600,000
#12	Prospect Avenue	Modernization	\$6,220,386	\$383,494	\$998,566	\$317,836	\$6,921,716
Totals			\$20,734,391.00	\$947,426	\$1,979,597	\$1,111,991	\$22,788,229

Tonight, administration will present to the Board of Education possible Phase II modernization projects scheduling options for Chet F. Harritt and Prospect Avenue schools to be initiated when additional State funding becomes available. Amendment 11 for Hillcreek School is being negotiated for final pricing and schedule changes and will be brought forth to the Board of Education at a future meeting. Administration and Barnhart-Heery, Inc. representatives will present an optional GANT construction schedule for Phase II schools and explain the cost impacts of such.

A copy of signed MOU's and Amendments numbers 10 and 12 to the Lease-Leaseback Agreement are available in the District's Business Services department for public review. Additionally, a copy will be available for public review at the Board of Education meeting to ratify.

RECOMMENDATION:

It is recommended that the Board of Education discuss and review projects and schedules for Phase II modernization projects at Hill Creek, Chet F. Harritt, and Prospect Avenue schools and review the cost impacts of extended construction schedules. It is also recommended that the Board of Education ratify the Memorandums of Understanding and Amendments 10 and 12 of the Lease-Leaseback contract. Amendment 11 for Hillcreek School is being negotiated for final pricing and schedule changes and the Board may opt to discuss future project phases; any action taken is always at the discretion of the Board.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The total cost impact for expenses to date is \$947,426. The cost of infrastructure is \$1,979,597. Additionally, the cost to extend construction over 16 months will be presented, and options of stopping and re-starting next summer's projects will also be available. These projects are part of the District's Capital Improvement Program (CIP). The CIP is \$128.8 million, and is funded from CIP funds, Prop R bond proceeds, and State modernization matching funds.

STUDENT ACHIEVEMENT IMPACT:

The Modernization/Capital Improvement Program plans will positively impact student learning environments.

Motion:		Second:		Vote:		Agenda Item E.3.2.
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BACKGROUND:

At the May 2, 2009 Board of Education Workshop, an update on the Chet F. Harritt School Ball Field project was presented and discussed. It included the Division of State Architect (DSA) submittal set of construction documents that went to bid for preliminary pricing under the Barnhart Inc. lease-leaseback contract. A preliminary guaranteed maximum price (PGMP) of bid values is attached. Trittipa Architects has completed and permitted the DSA plans necessary for the snack bar and restroom relocatables. An allowance of \$100,000 was included in the ball field project PGMP(attached).

The construction of the project hinged on the modernization of electrical services upgrades for the sports lighting load. This new electrical service is part of the modernization infrastructure construction and will be in place for the sports lights to be connected by August 2009. The construction of the ball field project was estimated to take 60 days and the grass establishment will commence thereafter in 60-90 days.

At its July 7, 2009 meeting, the Board of Education asked administration to look at possible phased project options and the extra costs that would entail from such options. Administration and Barnhart-Heery representatives will present alternative costs, options, and impacts of splitting the project into phases due to current budget constraints.

RECOMMENDATION:

It is recommended that the Board of Education discuss Chet F. Harritt Ball Field Project options and alternatives. Action is at the discretion of the Board.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The Chet F. Harritt Ball Field Project was a \$1.8 million award. Value engineering options could bring the award down to approximately \$1.3 to \$1.5 million. Re-design for the value engineering to reduce grading and electrical costs of such and phasing plans are approximately \$40,000 in engineering fees. The City of Santee contribution of \$260,000 with a District match contribution of \$290,000 could fund \$550,000 of improvements.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.3.3.
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**SANTEE SCHOOL DISTRICT
PRELIMINARY GUARANTEED MAXIMUM PRICE (GMP)
COST SUMMARY
WITHOUT ALTERNATE #1**

CHET HARRITT ATHLETIC FIELD RENOVATION				
	DESCRIPTION	BASE BID	TOTALS WITH ALTS	REMARKS
1	GRADING & DEMOLITION	\$163,700	\$163,700	
2	ASPHALT & STRIPING	23,875	\$23,875	
3	LANDSCAPE & IRRIGATION	\$270,173	\$270,173	
4	CONCRETE	\$458,800	\$458,800	
5	METALS	\$5,000	\$5,000	
6	ROUGH CARPENTRY	\$22,200	\$22,200	
7	SHEET METAL	\$14,368	\$14,368	
8	PAINT	\$5,000	\$5,000	
9	PLUMBING & UNDERGROUND UTILITIES	\$86,000	\$86,000	
10	ELECTRICAL & LOW VOLTAGE	\$285,000	\$285,000	
11	SURVEY	\$8,530	\$8,530	
12	LANDSCAPE/HARDSCAPE/CUT/PATCH/REPAIR	\$15,000	\$15,000	
13	MISC SCOPE NOT IN TRADE SCOPE	\$15,000	\$15,000	
14	TEMPORARY POWER & WATER	\$7,500	\$7,500	
15	OFFSITE GUARDRAILS	\$5,000	\$5,000	
16	TEMPORARY FENCE/SILT FENCE	\$5,000	\$5,000	
17	SNACK BAR ALLOWANCE	\$100,000	\$100,000	
18	SUBTOTAL CONSTRUCTION HARD COSTS	\$1,490,146	\$1,490,146	
19	CONTRACTORS CONTINGENCY 3.5%	\$52,155	\$52,155	
20	CONSTRUCTION COST W/ CONTRACTORS CONTINGENCY SUB TOTAL	\$1,542,301	\$1,542,301	
21	BUILDERS FEE, GENERAL CONDITIONS, BONDS, AND INSURANCE (10% OF CONST. COST)	\$154,230	\$154,230	
22	SUBTOTAL CONSTRUCTION COST WITH FEE, GC'S, BONDS, INSURANCE:	\$1,696,531	\$1,696,531	
23	COC INSURANCE - CONTRACTORS SHARE 1/3rd OF ACTUAL COC COST (of line 27)	TBD	TBD	NOT INCLUDED IN GMP
24	COC INSURANCE - SCHOOL DISTRICT SHARE 2/3rd OF ACTUAL COC COST (of line 27)	TBD	TBD	NOT INCLUDED IN GMP
25	SUBTOTAL GMP	\$1,696,531	\$1,696,531	
26	5% OWNER CONTINGENCY	\$84,827	\$84,827	
27	TOTAL GMP	\$1,781,358	\$1,781,358	

Discussion and/or Action Item E.4.1. Ratification of the Tentative Agreement for the Employer-Employee Collective Bargaining Agreement between Santee School District and the Santee Teachers Association

Prepared by Minnie Malin
July 21, 2009

BACKGROUND:

The Santee Teachers Association (STA) and the Santee School District have reached a Tentative Agreement for furlough days for the 2009-2010 school year (see attached Tentative Agreement). The Tentative Agreement will help to address the fiscal impact to the District as a result of the current State budget crisis. Administration and STA plan to meet again in September 2009 to discuss budget issues and possible options.

STA membership ratified the tentative agreement on July 13, 2009 and the agreement is presented tonight for Board ratification.

RECOMMENDATION:

Administration recommends that the Tentative Agreement between the Santee Teachers Association and the Santee School District is ratified.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

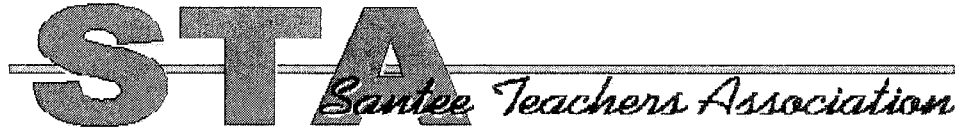
FISCAL IMPACT:

The Tentative Agreement will help mitigate the impact to the general fund by saving approximately \$270,778 for the 2009-2010 school year.

STUDENT ACHIEVEMENT IMPACT:

Collaborative agreements serve an important role in District and association relationships thereby supporting student achievement goals.

Motion:		Second:		Vote:		Agenda Item E.4.1.
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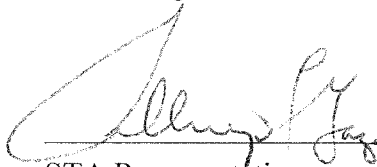
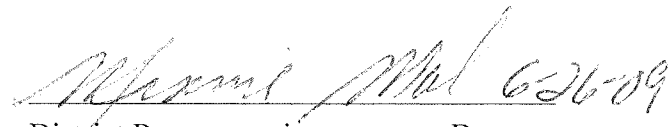


STA Proposal
June 26, 2009

Furlough Days (non-paid)

For the 2009-2010 school year only, the District and Association agree to:

- Change the work year from 185 days to 183 days.
- First workday is August 31, 2009.
- The first work week to consist of a maximum of 4 work days (August 31-September 3).
- One furlough day must be Friday, September 4, 2009.
- One other flex furlough day of 6.5 hours to be mutually agreed upon with administrator.
- Some options for the flex furlough day of 6.5 hours may include but not be limited to:
 - a) Prep. week
 - b) Non-student modified day time
 - c) Non-student conference week time
 - d) Shared coverage by colleagues
- Determination of the flex furlough day to be agreed upon before the end of the first trimester. Approval for flex time to be submitted to site administrator on furlough form prior to utilization of flex furlough time.
- Instructional minutes in the A.M. (language arts and mathematics) are not open for flex furlough time.

 STA Representative 6-26-09 Date  District Representative 6-26-09 Date

Discussion and/or Action Item E.4.2. Approval of the Revised 2009-2010 District School Calendar

Prepared by Minnie Malin
July 21, 2009

BACKGROUND:

Santee Teachers Association (STA) and the Santee Administrator's Association (SAA) have agreed to implement furlough days for the 2009-2010 school year in support of the Santee School District's efforts to address the negative fiscal impact to the 2009-2010 District budget as a result of the State budget crisis.

As a result, the number of work days for certificated non-management employees will be reduced from 185 days to 183 days for the 2009-2010 school year. Therefore, the 2009-2010 calendar has been revised to reflect one mandated non-instructional furlough day (September 4, 2009). An additional furlough day will be taken during the 2009-2010 school year without disrupting the students' instructional day and the students' instructional program.

Additionally, all management and confidential employees will take two (2) furlough days during the 2009-2010 school year.

RECOMMENDATION:

It is recommended that the Board of Education approve the revised District school calendar for the 2009-2010 school year.

This recommendation supports the following district goal:

- Assure the highest level of educational achievement for all students; and
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

Implementation of furlough days will help mitigate the impact to the general fund by saving approximately \$310,584 for the 2009-2010 school year.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.4.2.
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Santee School District School Calendar

2009-2010

July 2009						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

7/3 INDEPENDENCE DAY
Observance

NEW YEAR'S DAY 1/1
Classes resume 1/4

MARTIN LUTHER 1/18
KING DAY

January 2010						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2009						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

8/3 11-mo employees return
8/10 Principals return
8/11 *Sch Sec/SAC return
8/12 Vice Principals return
8/26 School offices open to public
8/31 Teachers return

LINCOLN'S DAY 2/8
WASHINGTON'S DAY 2/15

February 2010						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2009						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

9/1 10-mo employees return
9/4*** Furlough day - TEACHERS ONLY
9/4 Bus Drivers /FSWs return
9/7 LABOR DAY
9/8 Students return
9/8 9-mo employees return

End of 2nd
Trimester (60 days) 3/17
SPRING BREAK 3/29-4/9

March 2010						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October 2009						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

LOCAL HOLIDAY 4/2

April 2010						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

November 2009						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

11/11 VETERANS' DAY
11/25 HOLIDAY IN LIEU OF
ADMISSIONS' DAY (except Project SAFE)
11/26 THANKSGIVING DAY
11/27 LOCAL HOLIDAY

MEMORIAL DAY 5/31
Observance

May 2010						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

12/4 End of 1st Trimester (60 days)

December 2009						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

12/7-12/11 Parent/Teacher conf;
modified days
12/21-1/1 WINTER BREAK
12/24 LOCAL HOLIDAY
12/25 CHRISTMAS DAY
12/30 Project SAFE ONLY-
HOLIDAY IN LIEU OF ADMISSIONS' DAY
12/31 LOCAL HOLIDAY

**Promotion dates (see below)
End of 3rd trimester (60 days) 6/24
Last school day; minimum day; 6/24
9-mo emp last workday
Vice Principals; 6/28
Principals/Sch Sec/SAC; 6/30
10/11-mo emp last workday 6/30

June 2010						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

*Variations of employee schedules will be approved by supervisor and a copy provided to payroll.

**Contact school sites for various promotion dates.

***Additional furlough day for Teachers TBD

Board Approved: February 3, 2009

Board Revised:

Discussion and/or Action Item E.4.3. Approval to Increase Work Hours for Identified Classified Position

Prepared by Minnie Malin
July 21, 2009

BACKGROUND:

The recent conversion of Cajon Park School with Cajon Park Junior High has incorporated the administration of staff and students under one administrative office thereby increasing the number of students served by the current six (6) hour Health Clerk. In accordance with the enrollment formula, administration recommends that the Health Clerk position located at Cajon Park School be increased from six (6) hours per day to seven (7) hours per day.

RECOMMENDATION:

Administration supports the following recommendation effective September 8, 2009:

- Increase the 6.0 hour Health Clerk position at Cajon Park School to 7.0 hours per day.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The current annual cost for the 6.0 hour Health Clerk position is \$28,880. Increasing the position from 6.0 hours to 7.0 hours will increase the annual cost an additional \$4,503. This increase will be offset by the \$16,887 savings from eliminating the 3.75 hour Health Clerk position at Cajon Park Junior High approved at the June 16, 2009 Board meeting.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for staff and students to meet educational and other relevant needs.

Motion:		Second:		Vote:		Agenda Item E.4.3.
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BACKGROUND

At the end of the 2005-06 school year, the Board of Education requested administration develop a character education program for all K – 8 students. In the 2006 school year, the charge of the Character Education Committee was to develop a trait-based Character Education Program and implement the program in all classrooms throughout the District to accompany PeaceBuilders. As this program was implemented, it became evident that the junior high students and teachers required a different program than K – 6. In 2007-08 Character Counts was piloted in the junior high at four schools. This year Character Counts has been utilized by the junior high in all schools in the District and the trait-based District program and PeaceBuilders have been used in kindergarten through sixth grade classes.

In 2007-08 Caring Schools Committees were also formed at each school to support the implementation of Character Education, review discipline/reward structures, offer opportunities for students to be involved at school, and to discuss and review student behavior. Caring Schools Surveys were developed to monitor students' perceptions and attitudes regarding their behavior and that of other students at the school.

This evening, administration will provide a report on the work of the Character Education Committee this year, highlights of the Caring Schools Committees, and the results of the Caring Schools Survey and goals for next year.

RECOMMENDATION:

The report is provided as information for the Board. Any action is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact to the District.

STUDENT ACHIEVEMENT IMPACT:

Building student resiliency and social, emotional well-being promotes student learning and success in school.

Motion:		Second:		Vote:		Agenda Item E.5.1.
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Prepared by Emily Andrade
July 21, 2009

BACKGROUND:

In February, 2008, the Board of Education entered in to an agreement with the Fiscal Crisis and Management Assistance Team (FCMAT) to review the special education program in the Santee School District. On July 10, 2008 the Board held a Parent Forum for the parents of students with special needs to seek parent ideas on improving services to our students with special needs. Based on the recommendations of the FCMAT study and the feedback from parents, a Special Education Strategic Action Plan was developed and presented to the Board on August 26, 2008.

During the 2008-09 school year, District staff, administration and parents worked together to address the goals and objectives of the plan. On February 10, 2009, a Board workshop was held to provide a midyear update.

This evening administration is pleased to share a brief yearend report of the progress made on the goals and objectives of Special Education Strategic Action Plan and goals for next year.

RECOMMENDATION:

The report is provided as information for the Board of Education. Any action is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

The goals of the Special Education Strategic Action Plan ensure that all students will be provided educational opportunities appropriate for their specific needs in a supportive and positive learning environment.

Motion:		Second:		Vote:		Agenda Item E.5.2.
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Discussion and/or Action Item E.5.3. Approval of Memorandum of Understanding with Big Smiles Dental Program

Prepared by Emily Andrade
July 21, 2009

BACKGROUND:

The “Big Smiles” Program is a mobile school dental program designed to benefit under-served children without ready access to dental services. The program, which is part of ReachOut Healthcare America, collaborates with local dentists to provide comprehensive dental services, including dental exams, x-rays, fillings and other forms of treatment.

The program has been in existence for twelve years. It started in Arizona and now works with school districts in California, Louisiana, Kansas, and is expanding into Colorado. All students are eligible for the program, but it is typically used by students who do not have a dentist or dental insurance. If a student is eligible for Medicaid, Medicaid covers 100% of the services. If a family has no insurance there is funding available through public and private donations, and grants.

Dental teams bring all their own equipment and handle all communication with the families who respond to the initial flyer that is distributed to all students at the school. Big Smiles will serve any school in the Santee School District where there is a need from at least 50 students. The dental team visits approximately every four to six weeks and sees 20 to 25 students a day. The school is asked to provide a room with a minimum of 180 square feet.

RECOMMENDATION:

It is the recommendation of administration that the Board of Education approve the Memorandum of Understanding with Big Smiles. This program will help students receive proper dental care and improve their overall health.

This recommendation supports the following District goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

There is no cost to the District.

STUDENT ACHIEVEMENT IMPACT:

Children benefit from healthier teeth which will reduce general health problems and improve student learning and self-esteem.

Motion:		Second:		Vote:		Agenda Item E.5.3.
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MEMO OF UNDERSTANDING BETWEEN BIG SMILES (COORDINATED BY DR. ELLIOTT SCHLANG, DDS, PC) & SANTEE SCHOOL DISTRICT

1. Mobile dental services will be provided to children of SANTEE SCHOOL DISTRICT (District) who enroll in the program.
2. A dentist licensed by the state and in good standing with the Board of Dental Examiners, will provide care for the students whose parent or guardian authorizes this dental service in the District.
3. BIG SMILES will obtain approval from parents or guardian for the child to see the dentist at District in writing and shall receive and document approval prior to providing any dental services. Said documentation will be made available to the District upon written request.
4. District shall distribute and collect flyers from students twice per year. Flyers shall be provided by BIG SMILES.
5. BIG SMILES shall contact District designee to schedule clinic dates and provide a list of students to be seen
6. A dental support team of dental assistant and an x-ray teacher/technician with advanced mobile dental equipment, such as digital x-ray equipment, will be brought to District to assist the dentist in developing treatment plans and providing care.
7. Children will be taught about the importance of oral care, proper brushing and flossing techniques and the dangers of smoking to their oral health.
8. There will be no costs to the District due to the administration of this program. BIG SMILES charges no fees for this program and does not require the district to provide any supplies or consumable materials.
9. BIG SMILES will hold District harmless from any liability for its activities. In addition, BIG SMILES will maintain insurance coverage of a type and in amounts that are acceptable to the District.
10. All students will be treated equally and there shall not be any discrimination.
11. Each dental student-patient will be provided with a written report to take home. In addition, Parents shall be provided with a toll free number to contact BIG SMILES regarding any questions they may have.
12. The dentist will provide District with copies of appropriate licensure to operate a dental program.
13. The names of dentists and other staff who will serve the children at the District, and copies of relevant diplomas, certification and or license will be provided upon request to District.
14. BIG SMILES will provide documentation of liability insurance with District listed as Additional Insured.
15. This agreement is for an indefinite term and is cancelable "at will" by either party upon written or verbal receipt of notification to cancel.

BIG SMILES

Santee School District

By: _____

By: _____

Title _____

Title _____

Date: _____

Date: _____

Discussion and/or Action Item E.5.4. Adoption of Resolution #0910-03, a Resolution of Support for Enforcing California State Health and Safety Code Section 11014.5 Defining Drug Paraphernalia and Section 11364.7 Prohibiting the Sale of Drug Paraphernalia

Prepared by Emily Andrade
July 21, 2009

BACKGROUND:

A major educational goal of the Santee School District is to provide students with the knowledge, skills, and attitudes needed for a drug free life. To support this goal, the Santee Collaborative, Santee Solutions Coalition, and Communities Against Substance Abuse have requested that the Santee School District Board of Education join with other East County Cities and School Boards in adopting a resolution denouncing the sale of drug paraphernalia in the community. This resolution will assist the collaborative partners in strengthening the enforcement of California Health and Welfare Codes Section (CSHSC) 11014.5 which defines what constitutes paraphernalia and Section 11364.7 which prohibits the sale of drug paraphernalia. The Collaborative partners are working with law enforcement and state legislative representatives to increase their capacity to enforce the prohibition of drug paraphernalia. Currently it is a misdemeanor to sell paraphernalia in the State of California. Decreasing access to drug paraphernalia is a community-wide prevention strategy to help keep Santee youth away from drugs.

RECOMMENDATION:

Administration recommends that the Board of Education adopt the resolution of support for endorsing California State Health and Safety Code (CSHSC) Sections 11014.5 and 11364.7 which will promote a safer and healthier Santee Community.

This recommendation supports the following district goal(s):

- Develop social, emotional and health service programs to foster student character and personal well-being.

This program addresses the strategic planning area of increasing student resiliency and empathy skills and supports the District goal of developing social, emotional and health service programs to foster student character and personal well being.

FISCAL IMPACT:

There is no cost to the District for this resolution.

STUDENT ACHIEVEMENT:

Students residing in a community free of drugs and drug paraphernalia will be better prepared to learn and achieve at school.

Motion:		Second:		Vote:		Agenda Item E.5.4
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COMMUNITIES
AGAINST
SUBSTANCE
ABUSE

June 30, 2009

Dianne El-Hajj
President
Santee School Board
9625 Cuyamaca St.
Santee, California 92071

Regarding Marijuana Prevention

Dear Ms. El-Hajj:

Drug paraphernalia retailers claim that their products are for tobacco, but state laws (California Health & Safety Code Sections 11014.5 & 11364.7) classify their products as drug paraphernalia and prohibit the sale of these products. Along with pipes, bongs, stash kits, and scales they sell chemicals to mask the presence of drugs so users can pass a drug screen. The presence of these shops in our communities provides easy access to drug paraphernalia and promotes a pro-drug message that trivializes and normalizes drug use.

According to SANDAG's Substance Abuse Monitoring report (2007) forty-four percent (44%) of juvenile arrestees in San Diego County tested positive for marijuana. Of them, 93% were not arrested for using drugs, but for crimes against people and property. Educators, parents and responsible adults tell children that drug use is dangerous and illegal. The selling of drug paraphernalia in our communities undermines and counters those messages.

People are often surprised to learn that there are two state laws making the sale of drug paraphernalia illegal. Eighteen (18) retail operations in East County sell drug paraphernalia, three of them are in Santee. Last October, all eighteen of the stores in East County were given warnings from the District Attorney's Office to remove the illegal drug items or face prosecution. A few complied but many did not. In January their inventory was removed by law enforcement. In a county wide sweep of these stores more than 15, 000 drug paraphernalia items were removed from seven East County stores.

Marijuana use can lead to problems with behavior, health, learning, depression, hostility, aggression, apathy, and memory at a critical time in a young person's development. Getting high impairs judgment and can lead to risky decisions about sex, criminal activity and driving. After alcohol, marijuana is the most frequently found drug involved in car crashes.

According to a report from the White House Office of National Drug Control Policy (ONDCP), children (12-17) who smoked marijuana were found to be 2 times more likely to have a grade average below "D" and 4 times as likely to skip school. A drop out in California is estimated to cost \$365,000 as two thirds will end up on welfare. Children who smoke marijuana were twice as likely to get into a serious fight, three times more likely to carry a gun, five times more likely to steal or try to steal and 12 times more likely to sell illegal drugs. (SAMHSA 2006)

Current research indicates that the use of marijuana, on a regular basis during adolescence, is a strong marker for ensuring drug problems later in life. Young people who continue to use marijuana will continue to put their education, jobs, and relationships at significant risk.

Thank you for considering adoption of a Resolution of Support for Enforcing California Health & Safety Codes regarding drug paraphernalia. Your support demonstrates that the health and safety of children in Santee is a priority.

Respectfully,

Dana Stevens
Communities Against Substance Abuse

**SANTEE SCHOOL DISTRICT
SANTEE, CA
Resolution #0910-03**

**ENDORSEMENT OF SUPPORT OF ENFORCING CALIFORNIA STATE
HEALTH SAFETY CODE SECTION 11014.5, DEFINING DRUG
PARAPHERNALIA
AND SECTION 1164.7 PROVIDING PENALTIES FOR ITS SALE**

WHEREAS, at least 18 retailers throughout East County, including three in Santee sell illegal drug paraphernalia as identified in California State Health and Safety Code Section 11014.5; and

WHEREAS, marijuana was found to be the drug of choice for 74 percent of clients in the San Diego County Alcohol Drug Treatment Data System under 18 years of age; and

WHEREAS, past 30-day marijuana use among 7th grade children in Santee has increased since 2003; and

WHEREAS, a teen marijuana user is twice as likely to drop out of school as a nonuser;

WHEREAS, retailers selling drug paraphernalia undermine efforts to teach youth that marijuana is a dangerous and harmful drug; and

WHEREAS, retailers selling drug paraphernalia provide easy access for youth; and

NOW, THEREFORE, BE IT RESOLVED that the Santee School District hereby supports elected officials in East County who enforce California's laws regarding drug paraphernalia to stop the sale of these harmful and unlawful items.

PASSED AND ADOPTED this 21st day of July, 2009, by the Governing Board of the Santee School District of Santee, California by the following vote:

AYES:

NOES:

ABSENT:

I, Barbara Ryan, Clerk of the Governing Board of the Santee School District of Santee, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Governing Board at a regularly called and conducted meeting held on said date.

Clerk, Santee Board of Education

BOARD POLICIES AND BYLAWS Item F.

Citizens wishing to address the Board about a Board Policies and Bylaws item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Board Policies and Bylaw.

Board Policies and Bylaws Item F.1.1.

First Reading: Revised Board Policy # 5131.2
Possession of Cellular Phones and Other
Personal Electronic Signaling Devices

Prepared by Emily Andrade
July 21, 2009

BACKGROUND:

In the spring of 2009, inconsistencies in the interpretation and enforcement of cell phone and other electronic signaling device usage at the school sites was brought to the attention of administration. After several meetings with site administration, the policy was revised to identify specific procedures for misuse of these devices.

RECOMMENDATIONS:

This evening administration is presenting the revised Board Policy 5131.2 for a first reading. No action is requested.

FISCAL IMPACT:

There is no fiscal impact to the District.

STUDENT ACHIEVEMENT IMPACT:

The misuse of electronic signaling devices can disrupt the learning process and impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.1.1
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SANTEE SCHOOL DISTRICT
9625 CUYAMACA STREET
Santee, CA 92071-2674
(619) 258-2300

POSSESSION OF CELLULAR PHONES AND OTHER PERSONAL ELECTRONIC SIGNALING DEVICES

Students may possess personal electronic signaling devices including but not limited to pagers, beepers, and cellular/digital phones. The school is not responsible for any electronic device brought onto a school campus.

Electronic communication of any kind is prohibited on school grounds except under the direct supervision of a teacher with prior approval from site administration. Each school will designate a "phone zone" where phones may be used before or after school but under no circumstances during school hours.

Permitted devices shall:

1. Be turned off at all times during the school day, and at any other time when directed by a district employee;
2. Not disrupt the educational program or school activity;
3. Be turned off at all times during instructional study trips or at 6th Grade Camp;
4. Be turned off at all times while riding on a school bus; and
5. Not be connected or linked to school district electronic information systems.

The basic rule will be: SEE IT, USE IT, HEAR IT, TAKE IT. Therefore, if an electronic device is seen, used, or heard, the following procedures will be put in place:

First Offense: the device will be confiscated and returned at the end of the school day

Second Offense: the device will be confiscated and the parent must personally reclaim the device

Third Offense: will result in an in-school suspension, the device will be confiscated and the parent must personally reclaim the device.

A student who violates this policy may be prohibited from possessing a personal electronic signaling device at school or school-related events.

~~Permitted devices may not be operated by students while on school grounds. Permitted devices may be used while participating in recreational, non-instructional field trips when permission for use is granted by the supervising school staff.~~

~~If a disruption occurs, the employee shall direct the student to turn off the device and/or confiscate it. If a school employee finds it necessary to confiscate a device, he/she shall give the device to the school administrator. After consultation with the parent/legal guardian of the student about the confiscated device, the administrator shall return the device to the parents if so requested.~~

~~A student who violates this policy may be prohibited from possessing a personal electronic signaling device at school or school-related events.~~

No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health, and ~~t~~The use of this device ~~will be~~ which is limited to health-related purposes.

Legal Reference:

EDUCATION CODE:

48901.5

GOVERNMENT CODE:

Administrative Regulations Reference:

Adopted: October 4, 2005

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item G.

CLOSED SESSION Item H.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

- 1. Public Employee Performance Evaluation (Govt. Code § 54957)**
Superintendent

RECONVENE TO PUBLIC SESSION Item I.

ADJOURNMENT Item J.